# Table of Contents

ACRONYMS ................................................................................................................................................................... iv

MESSAGE FROM THE CHAIR ................................................................................................................................. 1

MESSAGE FROM THE EXECUTIVE DIRECTOR ........................................................................................................... 2

ABOUT CAAM-HP ...................................................................................................................................................... 3

  Scope of CAAM-HP Responsibility .................................................................................................................... 3
  Objectives of the Authority .................................................................................................................................. 4
  The Secretariat ......................................................................................................................................................... 5
  Regional and International Recognition .............................................................................................................. 5

CAAM-HP ACCREDITATION SYSTEM ..................................................................................................................... 7

ANNUAL GENERAL MEETING OF CAAM-HP .............................................................................................................. 8

  Summary of Main Decisions ................................................................................................................................ 8
  Secretariat Staffing and Restructuring .................................................................................................................. 10
  Anticipated Outcomes ......................................................................................................................................... 11
  Financial Matters .................................................................................................................................................. 12

ACCREDITATION ACTIVITIES .................................................................................................................................... 13

  Accreditation Visits, 2017–2108 .......................................................................................................................... 13
  Special Case of Ross University School of Medicine ......................................................................................... 14
  Requests for Accreditation ................................................................................................................................ 15
  Updates/Developments to Note .......................................................................................................................... 15
  Monitoring Activities .......................................................................................................................................... 16
  Development and Revision of Accreditation Standards .................................................................................... 16
  NCFMEA Matters ............................................................................................................................................. 17

REGIONAL AND INTERNATIONAL ACTIVITIES ...................................................................................................... 19

  Conference Participation and Presentations ....................................................................................................... 19
  Capacity Building Workshop ................................................................................................................................ 20

APPENDICES

  Appendix 1: Signatories to the Inter-Governmental Agreement Establishing CAAM–HP as of end July 2018 .......... 23
  Appendix 3: CAAM-HP Secretariat Staff ........................................................................................................ 26
  Appendix 4: Accreditation Status of Schools as of end July 2018 ................................................................. 27–29
  Appendix 5: Accreditation Decisions, 2017–2018 .......................................................................................... 30
<table>
<thead>
<tr>
<th>ACRONYMS</th>
<th>FULL NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAAM-HP</td>
<td>Caribbean Accreditation Authority for Education in Medicine and other Health Professions</td>
</tr>
<tr>
<td>CARICOM</td>
<td>Caribbean Community</td>
</tr>
<tr>
<td>CHEA</td>
<td>Council for Higher Education Accreditation</td>
</tr>
<tr>
<td>CIQG</td>
<td>CHEA International Quality Group</td>
</tr>
<tr>
<td>ECFMG</td>
<td>Educational Commission for Foreign Medical Graduates</td>
</tr>
<tr>
<td>FAIMER</td>
<td>Foundation for Advancement of International Medical Education and Research</td>
</tr>
<tr>
<td>FSMB</td>
<td>Federation of State Medical Boards</td>
</tr>
<tr>
<td>IMGs</td>
<td>International Medical Graduates</td>
</tr>
<tr>
<td>INQAAHE</td>
<td>International Network of Quality Assurance Agencies in Higher Education</td>
</tr>
<tr>
<td>INTEC</td>
<td>Instituto Tecnológico de Santo Domingo</td>
</tr>
<tr>
<td>LCME</td>
<td>Liaison Committee on Medical Education</td>
</tr>
<tr>
<td>NCFMEA</td>
<td>National Committee on Foreign Medical Education and Accreditation</td>
</tr>
<tr>
<td>UK</td>
<td>United Kingdom</td>
</tr>
<tr>
<td>USA</td>
<td>United States of America</td>
</tr>
<tr>
<td>UWI</td>
<td>The University of the West Indies</td>
</tr>
<tr>
<td>WFME</td>
<td>World Federation for Medical Education</td>
</tr>
</tbody>
</table>
We have completed yet another productive year, as reflected in this 2017/2018 Report, which I am pleased to share with our various stakeholders.

At our last Annual Business Meeting, the Board of the Caribbean Accreditation Authority for Education in Medicine and Other Health Professions (CAAM-HP) reaffirmed the importance of its mandate to provide quality assurance in the delivery of education in the Medical Sciences by Medical Schools in the Caribbean and took a number of decisions critical to the future viability of the Authority.

One such is the decision to have a working group recommend a policy for dealing with accreditation applications from Medical Schools seriously affected by natural disasters so prevalent in our region.

With the ongoing commitment and support of our excellent site visit team members, the Secretariat staff as well as the members of the Board, CAAM-HP will continue to provide the assurance of quality in medical education for the foreseeable future. I urge the contributing Governments to do their part in meeting their financial obligation to the Authority, as failure to do so remains the biggest threat to its existence.
Fifteen years since its founding, CAAM-HP has firmly established its relevance and importance as the body legally empowered (under the aegis of CARICOM) to determine and prescribe standards and to accredit programmes in education of medical and other health professions in the Caribbean. As more and more Medical Schools have set up business in the Caribbean, the demand for the services of CAAM-HP as the means of providing quality assurance has grown, including from non English-speaking Caribbean countries. Medical Schools in the Dutch islands of Aruba and Curaçao are already on board; and, following the signing of an MOU with the Government of the Dominican Republic, one School has already gained accreditation while six others are preparing to undertake self-studies as a first step in the process.

With the increase in the demand for its services, CAAM-HP is confronting serious challenges in resources, both human and financial. The Secretariat needs to be strengthened and site visit teams increased, in light of the multiplicity of affiliated clinical sites. Nevertheless, we are exceedingly grateful for the commitment and dedication of our excellent team members, without whom the Authority could not function.

In the 2017–2018 accreditation period, CAAM-HP undertook nine site visits, including visits to schools in the DR, Aruba and Curaçao. A very successful capacity-building workshop was again held just prior to the Annual Business Meeting in July.

I take this opportunity to thank the members of our hard-working site visit teams as well as our small Secretariat, which manages to maintain high standards in giving to our growing stakeholders that assurance of quality that is so critical in today’s competitive environment.
ABOUT CAAM–HP

The Caribbean Accreditation Authority for Education in Medicine and other Health Professions (CAAM-HP) is the legally constituted body, established in 2003 under the aegis of the Caribbean Community (CARICOM), empowered to determine and prescribe standards and to accredit education programmes in medicine, and other health professions on behalf of the contracting parties to CARICOM. CAAM-HP serves as the means of providing the assurance of quality that generates confidence in the principal stakeholders, students and the public.

The signatories to the Inter-Governmental Agreement Establishing CAAM-HP are listed at Appendix 1.

As the regional accreditation body, CAAM-HP is responsible for the accreditation of degree level programmes of education in medicine, dentistry, veterinary medicine, nursing and other health professions offered by schools located in the participating countries of CARICOM, ensuring that these programmes are recognised nationally and regionally as being of international standard.

The mission of CAAM-HP is undergirded by the principles of professionalism, integrity, accountability, transparency and collaboration.

CAAM-HP was formally launched in Jamaica in July 2004 and on July 21, 2006 an Act to give effect to the Agreement establishing the CAAM-HP headquarters in Jamaica was passed in the Senate.

Membership of the Authority is multi-disciplinary with representatives from the universities in the region – senior faculty and students, the contracting parties, civil society, professional associations and external professionals with expertise and knowledge in the accreditation and administration of the education programmes. The CAAM-HP membership for 2017–18 is at Appendix 2.

The Authority recognises the dedicated efforts of its board members who provide critical support to ensure that CAAM-HP continues to remain relevant and meet the challenges of accreditation in securing its mandate of assuring quality educational programmes for the health sector. The Authority owes a debt of gratitude to those members whose term of office has ended, for their exemplary service.

SCOPE OF CAAM–HP RESPONSIBILITY

CAAM-HP accredits medical, dental, veterinary, degree nursing education and other health professions programmes of schools in CARICOM member states. Additionally, on request, CAAM-HP assesses education programmes, for the purpose of accreditation, of schools in
Caribbean countries outside the CARICOM framework, including the Dutch Caribbean and the Dominican Republic.

CAAM-HP also represents, upon request, governments and schools with accredited programmes before extra-regional authorities on the status and quality of their education programmes.

It is important to note that CAAM-HP does not have responsibility for the registration of institutions to legally operate in countries. This is the function of the country’s national accreditation or registration body. Equally, CAAM-HP does not register or license medical or other health professionals. This authority lies with the governments and their relevant Councils or Boards.

**OBJECTIVES OF THE AUTHORITY**

The objectives of the Authority are as follows:

(a) achieving and maintaining standards of excellence in programmes of education in medicine and other health professions;

(b) establishing an efficient system of regulation in relation to the standards and quality of such programmes of education;

(c) securing international recognition of the programmes of education in medicine and other health professions;

(d) maintaining the confidence of the peoples of the region in the quality of medical and other health professions training offered in the region.

In pursuance of these objectives the Authority will:

(i) determine and prescribe standards, criteria and systems for the accreditation of programmes of education in medicine and other health professions;

(ii) select suitable persons as assessors and appoint panels of assessors;

(iii) accredit, on the basis of the reports of the assessors, programmes of education in medicine and other health professions;

(iv) facilitate the development of an accreditation and quality assurance ethos in the participating countries;

(v) collaborate with professional bodies to develop training programmes designed to create a regional cadre of trained assessors;

(vi) establish rules, guidelines and procedures in relation to the accreditation of education programmes in medicine and other health professions;
(vii) approve arrangements and systems for accrediting programmes of education in medicine and other health professions;

(viii) withdraw or modify, as appropriate, accreditation granted to any programme;

(ix) establish and maintain relations with bodies outside the CARICOM region having functions in relation to accreditation and quality assurance;

(x) approve the budget of the Authority; the financial and staff regulations;

(xi) appoint an auditor; and

(xii) determine the fees payable by institutions in connection with the accreditation of their programmes.

THE SECRETARIAT

The CAAM-HP Secretariat provides advice on matters of accreditation policy and procedure, manages the accreditation cycle for programmes, coordinates evaluation visits, services meetings of the Authority and its committees, conducts research on accreditation and quality assurance and maintains contacts with related bodies to inform the work of the Authority.

The Secretariat staff (see Appendix 3) provides consultation to existing schools and to organisations considering the establishment of new schools. The types of services offered include visits to schools to meet with administrators and faculty members, meetings at the Secretariat office, and phone consultations. These consultation services are intended to provide support to schools in applying accreditation standards and overall guidance on the accreditation process. The Secretariat staff also provides information to the public and various agencies about the accreditation process and the status of accreditation for assessed programmes.

The work done by the very small number of staff is complemented by the support given by the review team members, whose expertise and commitment to the cause of quality medical education is critical to the success of CAAM-HP.

REGIONAL AND INTERNATIONAL RECOGNITION

CAAM-HP has received formal recognition from the United Kingdom (UK) Government as the authority responsible for the accreditation of new and developing medical schools for the British Overseas Territories located in the Caribbean.

In 2012, following a rigorous assessment of its standards and procedures, CAAM-HP received international recognition for a ten-year term from the World Federation for Medical Education.
(WFME). Recognition by WFME confers the understanding that CAAM-HP has been assessed and found to be credible in its policies and procedures to assure the quality of medical education in the programmes it accredits. CAAM-HP was the first accrediting body to go through the process.

In addition, CAAM-HP’s standards and processes used to accredit medical schools in Antigua and Barbuda, Jamaica, Grenada, Barbados and St Vincent and the Grenadines have been determined to be comparable to those used to accredit medical schools in the United States of America (USA) by the National Committee on Foreign Medical Education and Accreditation (NCFMEA).

These accomplishments affirm CAAM-HP’s status as the credible provider of accreditation for programmes of education in medicine and other health professions in the region.

CAAM-HP was a member of the distinguished panel at the 2018 AMEE (International Association for Medical Education) conference in Basel, Switzerland, comprising, L to R: Dr David Gordon, President of the World Federation of Medical Education (WFME); Dr Genevieve Moineau, President and Chief Executive Officer of the Association of Faculties of Medicine of Canada; Lorna Parkins, Executive Director of CAAM-HP; Mr Jack Boulet, Vice President, Research and Data Resources, Foundation for Advancement of International Medical Education and Research (FAIMER); and Dr William Pinsky, President of the Education Commission for Foreign Medical Graduates (ECFMG).
CAAM–HP ACCREDITATION SYSTEM

Through accreditation, the CAAM-HP provides assurance to students, graduates, the health professions, healthcare institutions and the public that undergraduate programmes leading to qualifications in medicine, dentistry, veterinary medicine and nursing and other health professions meet appropriate national and international standards for educational quality, and that the graduates have a sufficiently complete and valid educational experience.

The general aims of the accreditation process are:

- to certify that a medical or other health professions education programme meets the prescribed standards of structure, function and performance;
- to promote institutional self-evaluation and improvement;
- to assure society and the medical and other health professions that graduates of accredited schools meet the educational requirements for further training as well as the health care needs of the people of the Caribbean.

The accreditation system used by the CAAM-HP is based on that of the Liaison Committee on Medical Education (LCME). This system functions with a clear, authoritative mandate, operates independently of governments and institutions, uses pre-set, profession-specific standards, draws on external reviewers and involves self-evaluation and site visits.

The accreditation process involves annual monitoring of new and developing programmes and periodic reviews of the accredited medical, dental, veterinary and degree nursing education programmes in CARICOM countries. It uses predetermined, profession-specific standards as well as external reviewers who visit the campus locations and clinical training sites during the rigorous site surveys.

The cyclical process of institutional self-study and assessment, coupled with external validation by a team of professional peers, provides a mechanism for ongoing quality improvement. That quality assurance focus is closely linked to licensing requirements for practice and access to postgraduate education in the various disciplines.

Accreditation standards and the general policies of the CAAM-HP are routinely reviewed and updated at prescribed periods of time. These are detailed in separate Standards for the Accreditation of Medical, Dental, or Veterinary Schools or Degree Nursing Programmes in CARICOM, which are available on the CAAM-HP website at www.caam-hp.org.

A list of schools offering CAAM-HP accredited programmes is made available to the public through the CAAM-HP website along with the date of each programme’s next accreditation review. The list of assessed programmes, as at end of July 2018, together with their accreditation status, is at Appendix 4.
The Annual General Meeting of CAAM-HP was held at the Hyatt Regency Hotel in Port-of-Spain, Trinidad & Tobago, July 29–31, 2018. The meeting followed a three-day Capacity Building workshop, which most of the members attended; it reviewed the activities of the past year (2017–2018) and set an agenda for the ensuing year.

In summary, the main decisions arising from the meeting were:

1. Agreed to re-appoint Professor Marlene Hamilton as Chair for a further year, during which time a successor would be identified from among the eligible members of the Authority.

2. Decided to extend the appointment of the Executive Director, Mrs Lorna Parkins, for two years and to launch a search for a successor.

3. Resolved to identify a suitable candidate to fill the vacant position of Senior Programme Officer.

4. Agreed on more frequent meetings of the Board, with interim meetings between annual business meetings, facilitated by IT (teleconferencing).

5. Appointed a Working Group to consider and make recommendations on a policy for dealing with accreditation applications from Medical Schools devastated by natural disasters. The deliberations of the Working Group would also inform relevant amendment to the Statutes.

6. Agreed on emergency measures in respect of the Ross University Medical School (which had to relocate its operations from Dominica to Barbados following destruction of its campus by hurricane Irma), including extension of its current accreditation status for one year.

7. Agreed to the revised administrative fees recommended by the Executive Director and suggested the adding of associated fees, for those Schools which operate multiple clinical sites outside the region, to the charges covering the cost of each clinical site visit. Furthermore, it was agreed that fees be charged for translation services to those Schools from non-English speaking countries, in addition to the aforementioned administrative fees for those operating multiple campuses and clinical sites.

8. Considered and pronounced on the reports of nine site visits, pursuant to applications for accreditation (detailed below in this report).
9. Noted the revised and refreshed documents outlining the updated Standards for Medical Accreditation and posted on the CAAM-HP website.

10. Also noted and applauded the fact that the updated and revised documentation on accreditation standards and procedures had been registered with the copyright authority in Jamaica.

11. Further noted the update given on the HR Consultant’s work on administrative matters, including human resources, systems & procedures and succession planning.


13. Noted the nine annual progress reports submitted by accredited Schools.

14. Noted and accepted the Audited Financial Statements presented by the Auditor.
SECRETARIAT STAFFING AND RESTRUCTURING

The position of senior programme officer became vacant on June 8, 2018 consequent on the resignation of Ms Simone Augier. Ms Cecile Clayton, former Deputy University Registrar at The UWI, has been given a one-year contract to carry out the functions of the senior programme officer while efforts are being made to find a suitable long-term replacement.

In accordance with the recommendation made at the 2017 AGM, the Secretariat commissioned a consultancy to examine and make recommendations to the Executive Director, on matters including staffing and job descriptions; as well as assessment of the likely impact of the increased demand for accreditation services beyond the CARICOM member countries. The assignment also included examination of all aspects of the CAAM-HP Secretariat to include:

- Governance and policy
- Administration and finance
- Human Resources
- Management of the core accreditation business
- Operations and logistics
- Systems and Procedures

A gap analysis undertaken by the consultant has revealed some deficits but given the small staff complement, and the strenuous nature and urgency of CAAM-HP's work in the past decade, this is quite understandable. The Authority is a unique entity in the region and has evolved based on excellent guidance by the Board; executed by thoughtful, pragmatic managerial decisions; an expert "adjunct faculty" of assessors on missions and competent, committed employees who have gone beyond the call of duty to birth and nurture CAAM-HP up to the present.

CAAM-HP is into its second decade and has gained the trust and respect of acclaimed accreditation entities in major nations as well as that of decorated medical professionals who serve on accreditation missions. These entities in the UK and USA, in particular, are comfortable with its quality performance and has therefore accorded CAAM-HP peer standing. This is a significant achievement in just over a decade of service.
Notwithstanding this achievement, CAAM-HP’s reach has exceeded its grasp and foundations need to be strengthened to keep pace with the visible performance and to make it sustainable. Much of the success must be credited to the resilience of the pioneering team. Based on its performance, some outsiders believe CAAM-HP has a massive infrastructure; so credit must go to the Executive Director and her small team who now need robust, flexible, institutional support to cope with the growing demand for accreditation services in several languages across the Caribbean. The prospect of staff changes in the ensuing triennium is an added dimension, which dictates that CAAM-HP move swiftly to implement rules-based governance—documented policy, systems and procedures in order to assure long term sustainability. The following are additional priority needs:

- A 2019–2026 Strategic Plan to provide an enduring vision, mission and operational blueprint to guide both Board and Executive. This would inform the annual plan and be rolled-over year-on-year, based on performance and changes in the environment
- A short-term Brand Development Strategy for fiscal 2019 that would enhance CAAM-HP’s immediate presence, positioning and differentiation in the Jamaican and regional marketplace, where the waters are being muddied by assertive national entities claiming similar expertise.
- A professional disaster and risk assessment

Because of the obvious synergies, these activities could meld with the current assignment as they involve an iterative process and so the current deliverables may be moderated, based on better data and multi-year projections generated by a strategic planning process.

**ANTICIPATED OUTCOMES**

For an entity of regional reach and such high importance to quality health services in the Caribbean – whether medical, dentistry, or veterinary – CAAM-HP deserves the unstinting support of its stakeholders. Since its inception the Authority has moved swiftly and purposely to execute its mandate, propelled by the quality and commitment of staff, as well as of the teams of accomplished health care professionals drafted to its assessment missions. CAAM-HP has enjoyed more than a decade of progress and exceedingly good fortune that none of the natural or man-made risks and disasters have affected it as staff and “adjunct faculty” criss-crossed the Caribbean on missions crucial to the accreditation process. The work to remedy deficits in business processes, risk profiling and disaster planning and mitigation is underway; and by the next AGM more modern business practices, professional indemnity, insurable risks and disaster mitigation strategies should be in place.
FINANCIAL MATTERS

The audited financial statements presented at the annual meeting by Chartered Accountant, Mrs Paulette Mills, complimented the Secretariat for its solid stewardship of the Authority’s finances despite the challenge presented by the huge arrears in quota contributions. The auditors underscored their concern over the continued failure of many of the member governments to live up to their responsibility to the Authority and the consequent negative impact on cash flow. The status of collection of assessed contributions, as at the date of the annual meeting, indicated that several US$ millions in arrears had been amassed over a period of 10 years.

The Executive Director drew attention to the financial difficulties being experienced by the Secretariat in light of the ever-increasing demand for the services of CAAM-HP and the consequent escalation in workload. She cautioned that the Secretariat might have to resort to the withholding of site visits to Medical Schools located in delinquent member countries. Delegates were urged to use their good offices to intercede, on behalf of CAAM-HP, with their host governments to encourage those in arrears to address the debt overhang, which is seriously hampering the operations of the Authority.
During the review period, CAAM-HP continued to carry out its mission of ensuring quality of medical, dental and veterinary education programmes, through intermittent accreditation review visits, monitoring and capacity building as well as representing the Caribbean region at international accreditation conferences.

During the 2017–2018 accreditation cycle, nine site visits were conducted, as detailed below. Among these, five medical schools were being reviewed for the first time, including one in the Dominican Republic. Two additional visits have been scheduled for the rest of 2018.

**ACCREDITATION VISITS, 2017–2018**

- **Instituto Tecnológico de Santo Domingo (INTEC), Dominican Republic**
  May 19–26, 2017
- **Caribbean Medical University (CMU), located in Curaçao**
  September 16–23, 2017
- **American University of Antigua College of Medicine (AUA), Antigua & Barbuda,**
  October 29 – November 4, 2017
- **Texila American University, Guyana**
  November 19-23, 2017
- **International American University College of Medicine (IAU), St Lucia**
  March 4–9, 2018
- **American International Medical University (AIMU) located in St Lucia,**
  March 16–23, 2018
- **University of Guyana School of Dentistry**
  March 18–22, 2018
- **Xavier University School of Medicine, Aruba**
  May 20–25, 2018
- **American University of Barbados (aub), Barbados**
  June 17–23, 2018

Accreditation visits are conducted at the campus sites and at the affiliated clinical facilities, most of which are located in the United States, in the case of the off-shore medical schools. Members of the visiting teams are carefully selected and have been pivotal in the Authority’s success in promoting and maintaining quality educational programmes in medicine and other
health professions. The Authority is indebted to the team members, who are named in the listing of accreditation decisions taken, at Appendix 5.

The site visit reports were considered at the July 2018 meeting of the Authority and the accreditation decisions taken are detailed in Appendix 5. While the accreditation visit to INTEC was undertaken in May 2017, the report was considered at the 2018 meeting, as additional time was needed to produce the report in English as well as Spanish.

**SPECIAL CASE OF ROSS UNIVERSITY SCHOOL OF MEDICINE (RUSM)**

The campus of Ross University School of Medicine, located in the island of Dominica since 1981, was totally destroyed in the devastating passage of the Category 5 Hurricane, Maria, over Dominica on September 18, 2017. RUSM, which was due for a full accreditation visit early in 2018, appealed to the Authority, with documented support from the US Department of Education, for an extension of its accreditation status to 2020. The school's operations were initially temporarily relocated to St Kitts aboard the *GNV Excellent* ship and on a new, purpose-built school campus leased from Lincoln Memorial University (LMU) in West Knoxville, Tennessee, USA, from where the school’s curriculum was delivered and relayed by satellite to the St Kitts location. Subsequently, negotiations with the Government of Barbados resulted in the establishment of a permanent campus on that island, with January 2019 the projected start-up date. The Government of Barbados has promulgated a Charter to this effect.

The July 2018 meeting took cognisance of the fact that the Caribbean region was prone to natural disasters like hurricanes and volcanic eruptions and endorsed the recommendation of the Executive Director that consideration be given to the adoption of set policy guidelines with respect to how such eventualities would be handled in the future. Should there be an across-the-board extension of accreditation and suspension of site visits, or should each situation be dealt with on a case-by-case basis? After an extensive discussion, the meeting set up a small Working Group to consider and make recommendations on a disaster relief policy.

With regard to the RUSM case, it was agreed to extend its accreditation status by one year, to December 2019; a focussed site visit to the Barbados site would be undertaken in December 2018 to ascertain adequacy of the facilities and the readiness of the School to operate efficiently. The Working Group on Natural Disaster Policy was asked to examine the documentation provided by RUSM and recommend whether a further extension of accreditation status would be justified.

**THE JULY 2018 MEETING TOOK COGNISANCE OF THE FACT THAT THE CARIBBEAN REGION WAS PRONE TO NATURAL DISASTERS LIKE HURRICANES AND VOLCANIC ERUPTIONS . . .**
REQUESTS FOR ACCREDITATION

Requests have been received from a number of Schools in the Dominican Republic (DR) and Costa Rica. Accordingly, workshops were held, August 14-18, 2017, at three schools in the DR – Universidad Autónoma de Santo Domingo, Pontificia Universidad Católica Madre y Maestra and Universidad Central del Este.

The University of Southern Caribbean has also submitted requests for accreditation of its Nursing and Nutrition programmes.

UPDATES/DEVELOPMENTS TO NOTE

- Trinity University School of Medicine in St Vincent and the Grenadines advised by letter dated March 27, 2018 that the school was moving towards meeting CAAM-HP standards. Transition to a university structure had begun and the legal process of name change to Trinity Medical Sciences University had been completed. The new University will comprise two schools: The School of Medicine, which will offer the Doctor of Medicine programme only and the School of Biomedical Sciences, which will offer the Master of Health Sciences degree. In addition, it will have offerings for non-degree students – an Associate of Science degree programme – as well as a Bachelor of Science degree.

- By letter dated June 27, 2018, the Ministry of Health and Wellness, Barbados, advised that effective May 28, 2018 Lt Col The Hon Jeffrey Bostic, M.P. assumed responsibility as Minister of Health and Wellness; in addition, that Ms June Chandler and Ms Debra Dowridge had assumed responsibility as Permanent Secretary and Deputy Permanent Secretary, respectively.

- On August 31, 2017 the Executive Director met with the new President of the University of Technology, Jamaica (UTech), Professor Stephen Vasciannie, to discuss UTech’s participation in CAAM-HP. As a result of these discussions, CAAM-HP is pleased to welcome the University of Technology, Jamaica as a member.

SOME CONCERNS

It was discovered that certain medical schools in Antigua & Barbuda, Belize, St Vincent & The Grenadines, and Guyana have been making false claims of being accredited by CAAM-HP and, in one case, a particular school had even gone to the extent of issuing a bogus certificate, bearing what was purported to be the signatures of the Chair and the Executive Director.

There have also been instances of schools using the Authority’s accreditation standards without any attribution or reference to CAAM-HP; hence the Secretariat took steps to register all CAAM-HP documents with the Jamaica Intellectual Property Office (JIPO).
While the Authority cannot pursue complaints from individuals concerning personal issues such as matters of admission, promotion, appointment or dismissal, unless the matter is deemed to represent a breach of an accreditation standard; it is noted that the Secretariat has received an unusually high number of complaints from students and parents, especially in circumstances where a school has closed without prior notice. Students are left high and dry, and they turn in desperation to CAAM-HP seeking redress.

**MONITORING ACTIVITIES**

Programmes are monitored through the submission of annual progress reports, which are examined carefully and analysed to ensure that the recommendations for improvement in previous accreditation reports have been addressed. Follow-up of issues raised in complaints and review of the annual questionnaires completed by schools form part of the monitoring process.

The annual Board meeting of July, 2018 considered and accepted the following progress reports:

- Ross University School of Medicine
- Saint James School of Medicine (SJSM) in Anguilla and St Vincent
- St George’s University School of Medicine (SGU), Grenada
- The University of the West Indies School of Medicine (UWIMed)
- The University of the West Indies School of Dentistry (UWIDent)
- The University of the West Indies School of Veterinary Medicine (UWI Vet Med)
- The Trinity School of Medicine, St Vincent and the Grenadines
- The University of Guyana School of Medicine (UGMed)
- Windsor University School of Medicine (WUSM)

**DEVELOPMENT AND REVISION OF ACCREDITATION STANDARDS**

Accreditation standards are reviewed on a cyclical basis to ensure that they are aligned to international trends in the field. CAAM-HP develops and revises standards through a process of study and consultation.

Following on the revision of the accreditation standards for medicine undertaken last year, the Secretariat engaged the services of Professor Mike Branday to revise/review all of CAAM-HP’s documents, with a view to making them more user friendly and more attractive in appearance.
The revised documents are as follows:

1. Standards for the Accreditation of Medical Schools in the Caribbean Community, (revised August 2017)
2. CAAM-HP Medical Education Database, Section I – Institutional Setting
3. CAAM-HP Medical Education Database, Section II – Medical Students
4. CAAM-HP Medical Education Database, Section III – Educational Programme
5. CAAM-HP Medical Education Database, Section IV – Faculty
6. CAAM-HP Medical Education Database, Section V – Educational Resources

NB. Documents 1–6 were approved at the 2017 AGM but the covers were made more appealing in appearance and spacing in Database Tables widened to accommodate data to be provided by the schools. Documents 7–14 were reviewed and approved at the 2018 AGM.

7. Procedures of the Caribbean Accreditation Authority for Education in Medicine and Other Health Professions (CAAM-HP)
8. Summary of Accreditation Procedures
9. Accreditation Guidelines for New and Developing Medical, Dental, Veterinary and Nursing Schools
10. Students’ Role in the Caribbean Accreditation Authority for Education in Medicine and Other Health Professions
11. Guidelines for Accreditation Survey Visits
14. Instructions for Completing the CAAM-HP Medical Education Database and Institutional Self-Study Summary

These documents are available on the CAAM-HP website at http://www.caam-hp.org/documents.html

**NCFMEA MATTERS**

The National Committee on Foreign Medical Education and Accreditation (NCFMEA) of the US Department of Education is charged with reviewing a country’s medical accreditation system for Doctor of Medicine programmes or the equivalent, to determine if it is comparable to the systems used to accredit such programmes in the United States. Under US law, accredited
schools in a host country that the NCFMEA finds comparable may apply to participate in the US Federal Direct Loan Program. If a medical school participates in the Direct Loan Program, US students attending that school is eligible to apply for Direct Loans to help cover educational expenses. The stamp of approval of comparability by NCFMEA is therefore considered critical.

The purpose of the NCFMEA meeting on September 21, 2017 in Washington D.C. was to review and monitor the continuing comparability of accreditation standards and processes applied to medical schools in Antigua and Barbuda and in Jamaica, to the system used to accredit medical schools in the US.

The Minister of Education, Science and Technology, the Hon. Michael Browne and his advisor, Dr Ian Walwyn, represented Antigua at the meeting and Dean of the UWI Faculty of Medicine, Mona Campus, Dr Tomlin Paul, represented Jamaica.

By letter dated November 20, 2017 the NCFMEA advised that the report submitted by CAAM-HP at the meeting on behalf of the Government of Antigua & Barbuda was accepted, and reminded that Antigua & Barbuda would again be due for redetermination of comparability by the NCFMEA in the Fall of 2019. As part of that review, the country would be expected to include an update on the implementation of CAAM-HP’s survey on educational effectiveness and governance.

Similarly, the NCFMEA advised, by letter dated November 20, 2017 that it accepted the continuing applicability and comparability of standards and processes applied to medical schools in Jamaica; in this case, the University of the West Indies (UWI) at Mona. The Committee advised that Jamaica would be due for redetermination of comparability at its Fall 2020 meeting.

As reported in the 2017 Annual Report, the NCFMEA requires that all clinical sites used by medical schools be visited during the period of accreditation to ensure standardisation across all clinical sites. In the case of Grenada, the St George’s University (SGU) has 75 clinical affiliates with the recent addition of five others. The large number of clinical sites, spread across the United States presents a challenge, not only to CAAM-HP but also to SGU as past site visits by CAAM-HP have revealed great variability among the sites.
The Authority maintains membership in the following organisations:

- **Council for Higher Education Accreditation (CHEA):**
  A US association for promoting academic quality through accreditation.

- **CHEA International Quality Group (CIQG):**
  A CHEA forum to address issues and challenges on quality assurance in an international setting.

- **International Network for Quality Assurance Agencies in Higher Education (INQAAHE):**
  A worldwide association of over 200 organisations active in the theory and practice of quality assurance in higher education.

### CONFERENCE PARTICIPATION AND PRESENTATIONS

The Executive Director represented CAAM-HP in a number of fora including:

- The 106th Annual Meeting of the Federation of State Medical Boards (FSMB) held in Charlotte, North Carolina, April 25–28, 2018. She was the dinner guest of the new CEO of St George’s University, Mr Andy Sussman and Mr Jay Wilbur, Director of Regulatory Data and Information, on the evening of April 26 and on the 27th she was hosted to dinner by Dr William Pinsky, President and CEO of the Educational Committee for Foreign Medical Graduates, (ECFMG);

- The Executive Director prepared and submitted a Paper on *Medical Education Accreditation in the Caribbean, challenges and successes*, to the VI International Congress of Medical Education held in Mexico, June 12–16, 2018. The paper was presented on her behalf by the Chair of the Mexican Association of Medical Faculties;

- At the annual Commonwealth Heads of Government Meeting, CAAM-HP was featured prominently in the 2018 Commonwealth Report with a feature story on the Authority, and the link was circulated to all members, as was the link to CAAM-HP’s 2016/2017 Annual Report.
CAPACITY BUILDING WORKSHOP

The CAAM-HP Secretariat organised another Capacity Building Workshop immediately preceding the annual business meeting of the Authority, also at the Hyatt Regency Hotel in Port-of-Spain, Trinidad, July 25–28, 2018. There were over one hundred participants from all the medical schools in the English-speaking Caribbean, as well as from several medical schools in the Dominican Republic. The aim of the workshop was to provide practical guidance to schools in preparing for the accreditation process and enhance their capacity to understand the process and evaluate themselves against the standards of education in the various disciplines. The presentations, which were all very well received, dealt hands-on with the issues such as ‘The Need for Standards, with reference to CAAM-HP Standards for Medicine’ and ‘Standards with which Schools are often Non-Compliant’, ‘Conducting the Self-Study’, ‘Preparing the Database’, ‘The Site Visit’ and ‘Opportunities for Research’. Time was also set aside for group deliberations and presentations based on case studies, when participants had the opportunity to test their knowledge through resolving simulated scenarios. Based on the post-workshop survey, many participants found this aspect of the workshop most helpful and overwhelmingly assessed it as being ‘excellent’.

Responses to the open-ended question, “What topics and or speakers would you recommend for future meetings?” were widely varied. A discernible concern, however, was the desire for a demonstration of best practice / some insight into what a School which succeeds in gaining accreditation has done or is doing right. This will be taken into account at a future workshop.

The presenters were:

- **Professor Joanna Bates, Scientist**, Centre for Health Education Scholarship, Faculty of Medicine, University of British Columbia, Vancouver, Canada; CAAM-HP Member.
- **Professor Joseph M. Branday, MBBS, MS(Surg), MSc, FRCS(Ed), FACS, FRCP**, Director of Medical Education, The University of the West Indies’ Mona Campus, Faculty of Medical Sciences; CAAM-HP Member.
- **Professor Sheik N Hassan**, MD, FCCP, Retired Associate Professor of Medicine and Vice Dean, School of Medicine, Howard University.
- **Ms Elizabeth Ingraham**, Assistant Vice President, Communications & External Affairs, Educational Commission for Foreign Medical Graduates.
- **Professor James McKillop**, Honorary Senior Research Fellow, University of Glasgow; GMC Council Member 2008–2016; CAAM-HP Member.

The programme and presentations can be accessed on the CAAM-HP website at http://www.caam-hp.org/workshop.html
Photographic highlights of the Workshop
Photographic highlights of the Workshop
## SIGNATORIES TO THE INTER-GOVERNMENTAL AGREEMENT

**ESTABLISHING CAAM-HP AS OF END JULY 2018**

<table>
<thead>
<tr>
<th>COUNTRY</th>
<th>SIGNATORY &amp; DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTIGUA AND BARBUDA</td>
<td><strong>Hon. Lester B. Bird</strong>, Prime Minister, November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>THE BAHAMAS</td>
<td><strong>Hon. Perry G. Christie</strong>, Prime Minister, March 25, 2004, Basseterre, St Kitts &amp; Nevis</td>
</tr>
<tr>
<td>BARBADOS</td>
<td><strong>Rt Hon. Owen S. Arthur</strong>, Prime Minister, December 15, 2005, Bridgetown, Barbados</td>
</tr>
<tr>
<td>BELIZE</td>
<td><strong>Hon. Said Musa</strong>, Prime Minister, November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>DOMINICA</td>
<td><strong>Hon. Roosevelt Skerrit</strong>, Prime Minister, July 3, 2011, Frigate Bay, St Kitts &amp; Nevis</td>
</tr>
<tr>
<td>GRENADA</td>
<td><strong>Dr the Hon. Keith C. Mitchell</strong>, Prime Minister, July 4, 2004, St George’s, Grenada</td>
</tr>
<tr>
<td>GUYANA</td>
<td><strong>H.E. Mr Bharrat Jagdeo</strong>, President, January 16, 2007, Georgetown, Guyana</td>
</tr>
<tr>
<td>JAMAICA</td>
<td><strong>Most Hon. Percival J. Patterson</strong>, Prime Minister, November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>ST KITTS AND NEVIS</td>
<td><strong>The Hon. Dr Denzil Douglas</strong>, Prime Minister, February 10, 2006, Port-of-Spain, Trinidad &amp; Tobago</td>
</tr>
<tr>
<td>ST LUCIA</td>
<td><strong>The Hon. Dr Kenny Anthony</strong>, Prime Minister, February 26, 2015, Nassau, The Bahamas</td>
</tr>
<tr>
<td>ST VINCENT AND THE GNADINES</td>
<td><strong>Signed Accession to the Agreement establishing CAAM-HP</strong>, March 19, 2015, Kingstown, St Vincent &amp; the Grenadines</td>
</tr>
<tr>
<td>SURINAME</td>
<td><strong>H.E. Mr Runaldo R. Venetiaan</strong>, President, November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>TRINIDAD AND TOBAGO</td>
<td><strong>Hon. Patrick Manning</strong>, Prime Minister, November 13, 2003, Castries, St Lucia</td>
</tr>
</tbody>
</table>
CAAM–HP MEMBERSHIP 2017–2018

**Professor Marlene Hamilton**  
Chair  
Professor Emeritus,  
The University of the West Indies  
*Regional Civil Society Representative*

**Professor J Michael Branday**  
Director of Medical Education,  
Faculty of Medical Sciences,  
The University of the West Indies,  
Mona Campus, Jamaica  
*Medical School Representative*

**Dr Scott Ippolito**  
Associate Dean of Clinical Sciences, Ross  
University School of Medicine, Dominica  
*Medical School Representative*

**Dr Thaon Jones**  
Director, School of Dentistry,  
The University of the West Indies,  
Mona Campus, Jamaica  
*Dental School Representative*

**Dr Peter Bell**  
Executive Dean, Clinical Sciences,  
American University of Antigua  
*Medical School Representative*

**Dr Mark Edwards**  
Vice Chair  
Dental Surgeon, Jamaica  
*Dental School Representative*

**Dr Shameer Ali**  
Director, School of Dentistry,  
University of Guyana, Guyana  
*Dental School Representative*

**Dr Verrol Simmons**  
Senior Lecturer, School of Veterinary Medicine,  
The University of the West Indies,  
St. Augustine Campus, Trinidad & Tobago  
*Veterinary School Representative*

**Ms Kia Lewis**  
The University of the West Indies  
Cave Hill Campus  
*Medical Students’ Representative*

**Ms Keitisha Bynoe**  
University of Guyana  
*Medical Students’ Representative*

**Professor Joanna Bates**  
Scientist, Centre for Health Education Scholarship,  
Faculty of Medicine,  
University of British Colombia, Canada  
*Extra-regional Representative*

**Professor James McKillop**  
Retired Professor of Medicine,  
University of Glasgow, Scotland  
*Extra-regional Representative*
CAAM-HP MEMBERSHIP 2017–2018

**Dr Leonard Surage**  
President, Caribbean Association of Medical Councils  
*CAMC Representative*

**Dr Kenneth George**  
Chief Medical Officer, Barbados  
*CARICOM Representative*

**Dr David Johnson**  
Chief Medical Officer, Dominica  
*CARICOM Representative*

**Dr George Mitchell**  
Chief Medical Officer, Grenada  
*CARICOM Representative*

**Mr Nicoli Rajcoomar**  
School of Dentistry, UWI, St Augustine Campus, Trinidad & Tobago  
*Dental Students’ Representative*

**Ms Devina Supersad**  
The University of the West Indies, St Augustine Campus, Trinidad & Tobago  
*Veterinary Students’ Representative*

**Ms Shabeena Ramjohn**  
University of Guyana, Guyana  
*Dental Students’ Representative*

**Mrs Lorna Parkins**  
CAAM-HP Executive Director  
*Ex-Officio Member*
CAAM-HP SECRETARIAT STAFF

*Mrs Lorna Parkins*
Executive Director

*Ms Sheikera Watson*
Senior Administrative Assistant

*Ms Natasha Parkins*
Administrator/Programme Officer

*Ms Cecile Clayton*
Senior Programme Officer (Acting)

*Ms Krystal Waugh*
Accounting Officer
### ACCREDITATION STATUS OF SCHOOLS AS OF END JULY 2018

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>STATUS</th>
<th>NEXT SURVEY VISIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>All American Institute of Medical Sciences Jamaica</td>
<td>Initial Provisional Accreditation withdrawn, 2016</td>
<td>n/a</td>
</tr>
<tr>
<td>All Saints University: School of Medicine, Dominica and College of Medicine, St Vincent and the Grenadines</td>
<td>Not Accredited, 2017</td>
<td>n/a</td>
</tr>
<tr>
<td>American International Medical University St Lucia</td>
<td>Accreditation denied, 2018</td>
<td>n/a</td>
</tr>
<tr>
<td>American University of Antigua College of Medicine Antigua &amp; Barbuda</td>
<td>Accredited for 4 years, 2018–2022</td>
<td>2022</td>
</tr>
<tr>
<td>American University of Barbados Barbados</td>
<td>Initial Provisional Accreditation for 2 years, 2018–2020</td>
<td>2020</td>
</tr>
<tr>
<td>Avalon University School of Medicine Curacao</td>
<td>Not Accredited, 2016</td>
<td>2019</td>
</tr>
<tr>
<td>British International University Montserrat</td>
<td>Accreditation withdrawn, 2009</td>
<td>n/a</td>
</tr>
<tr>
<td>Caribbean Medical University Curacao</td>
<td>Accreditation denied, 2018</td>
<td>n/a</td>
</tr>
<tr>
<td>Global University Schools of Medicine and Public Health Turks &amp; Caicos Islands</td>
<td>Initial Provisional Accreditation withdrawn, 2015</td>
<td>n/a</td>
</tr>
<tr>
<td>Instituto Tecnológico de Santo Domingo Dominican Republic</td>
<td>Accredited with Conditions for 5 years, 2018–2023</td>
<td>2023</td>
</tr>
<tr>
<td>International American University College of Medicine St Lucia</td>
<td>Provisional Accreditation for 2 years, 2018–2020</td>
<td>2020</td>
</tr>
<tr>
<td>Ross University School of Medicine</td>
<td>Accreditation with Conditions extended until December 2019</td>
<td>2020</td>
</tr>
</tbody>
</table>
## ACCREDITATION STATUS OF SCHOOLS AS OF END JULY 2018

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>STATUS</th>
<th>NEXT SURVEY VISIT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MEDICAL SCHOOLS (Cont’d)</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Saint James School of Medicine  
*Anguilla and St Vincent & the Grenadines* | Initial Provisional Accreditation on Probation extended for 1 year     | 2019              |
| Spartan Health Sciences University  
School of Medicine  
*St Lucia*              | Provisional Accreditation Extended, 2016–2018                         | 2019              |
| St George’s University School of Medicine  
*Grenada*              | Accredited with Conditions, 2015–2019                                  | 2019              |
| Texila American University  
*Guyana*                   | Accreditation denied, 2018                                             | n/a               |
| The University of the West Indies Schools of Medicine  
*Jamaica; Trinidad & Tobago; Barbados; The Bahamas* | Accreditation with Conditions extended for 3 years, 2018–2021         | 2021              |
| Trinity School of Medicine  
*St Vincent & the Grenadines* | Accredited with Conditions, 2017–2019                                  | 2019              |
| University of Guyana School of Medicine  
*Guyana*                 | Accredited with Conditions, 2017–2021                                  | 2021              |
| University of Science, Arts & Technology  
*Montserrat*            | Not Accredited, 2012                                                   | n/a               |
| Vanguard University School of Medicine  
*Montserrat*             | Not Accredited, 2015                                                   | n/a               |
| Windsor University School of Medicine  
*St Kitts & Nevis*       | Not Accredited, 2017                                                   | 2020              |
| Xavier University School of Medicine  
*Aruba*                  | Accredited with Conditions for 3 years, 201–2021                       | 2021              |
# ACCREDITATION STATUS OF SCHOOLS
## AS OF END JULY 2018

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>STATUS</th>
<th>NEXT SURVEY VISIT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DENTAL SCHOOLS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The University of the West Indies School of Dentistry, Mona Campus</td>
<td>Accredited with Conditions, 2017–2019</td>
<td>2019</td>
</tr>
<tr>
<td><em>Jamaica</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The University of the West Indies School of Dentistry, St Augustine</td>
<td>Accreditation on Probation Extended, 2016–2018</td>
<td>2018</td>
</tr>
<tr>
<td><em>Campus Trinidad &amp; Tobago</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Guyana School of Dentistry</td>
<td>Accreditation denied, 2018</td>
<td>n/a</td>
</tr>
<tr>
<td><em>Guyana</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>VETERINARY SCHOOLS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The University of the West Indies School of Veterinary Medicine</td>
<td>Accredited with Conditions, 2016–2020</td>
<td>2020</td>
</tr>
<tr>
<td><em>St Augustine Campus Trinidad &amp; Tobago</em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
American International Medical University (AIMU)
Not Accredited
An accreditation visit was undertaken, March 16–23, 2018 to the main campus of the AIMU in St Lucia and its clinical affiliates at Mona, Kingston, Jamaica and Chicago, Illinois, USA.
CAAM-HP, at its meeting held July 29–31, 2018 considered and accepted the site visit report of the assessment team comprising:

- **Professor Valerie Wass, OBE, BSc (Hons), FRCP, MHPE, PhD, PFHEA, FAoME, FCGP(SL)**; Emeritus Professor of Medical Education, Faculty of Health, Keele University, Staffordshire, United Kingdom (Team Chair)
- **Dr Sharon Peters, MD, MPH, FRCPC**; L.E. Rusted Professor of Medical Education, Memorial University of Newfoundland, St. Johns, Newfoundland and Labrador, Canada (Team Secretary)
- **Professor Jonas Addae, MB, ChB, PhD, MBA**; Professor of Human Physiology, University of the West Indies, St Augustine Campus, Trinidad and Tobago

Having reviewed the site visit reports for the American International Medical University, decided not to accredit the programme, citing issues with the clinical components of the programme. The Authority recommended that AIMU seek external guidance in interpretation of the standards and reapply for accreditation in three years time, using the 2017 Standards for Accreditation of Medical Schools.

American University of Antigua (AUA): College of Medicine, Antigua and Barbuda
Accredited with conditions, 2018–2022
At its meeting held July 29–31, 2018, CAAM-HP considered and accepted the site visit report and decided to grant accreditation for four years, 2018–2022. Team members were:

- **Dr Paul R.G. Cunningham, MD, FACS**; Professor of Surgery (Retired); Dean Emeritus Brody School of Medicine, East Carolina University, Greenville, North Carolina, USA (Team Chair)
- **Dr Sherline Brown, BSc (Hons), MPhil PhD (UWI)**; MBBS Stage I Coordinator, Faculty of Medical Sciences, The University of the West Indies, Mona, Jamaica (Team Secretary)
The Authority drew attention to issues concerning the rate of attrition, assessment and curriculum change and pointed out that accreditation was contingent upon the receipt of annual progress reports from the College, outlining the steps taken to address issues identified in the site visit report.

**American University of Barbados, Wildey, St Michael, Barbados**

**Initial Provisional Accreditation, 2018–2020**

CAAM-HP, at its meeting July 29–31, 2018 received and accepted the report of the site visit team, comprising:

- **Professor Judy McKimm, MBA, MA(Ed), BA (Hons), PGDip(HSW) FHEAFAMEEFAcad, Med;** Professor of Medical Education, Swansea University (Team Chair & Secretary)
- **Professor Shivayogi Bhusnurmath, MD, FRCPath;** Dean Academic Affairs; Chair, Department of Pathology; Director, International Clinical Tutor Teaching Fellowship Programme, St Georges University School of Medicine, Grenada
- **Dr Emanuel F Cummings, PhD MSc DipEDDIH,** Dean, Faculty of Health Sciences, University of Guyana

Having considered the team’s report, the Authority decided to accord the American University of Barbados initial, provisional accreditation for two years, 2018–2020, contingent upon the receipt of the annual progress report in 2019 indicating the efforts made to address issues such as clinical supervision and the development of a robust assessment process.

**Caribbean Medical University, Curaçao**

Not accredited

A visit was paid to the Caribbean Medical University (CMU) in Curaçao and its clinical affiliates in Chicago, Illinois, over the period September 16–23, 2017. The *ad hoc* assessment team comprised:

- **Professor Robert G. Carroll, PhD;** Associate Dean for Medical Education, Professor of Physiology, Brody School of Medicine, East Carolina University, Greenville, North Carolina, USA (Team Chair)
At its meetings held July 29–31, 2018, CAAM-HP, having considered and accepted the report of the site visit team, decided that it could not accredit the programme and suggested that the School carefully study the findings of the site visit report and seek external guidance in preparing the documents prior to reapplying for accreditation in no less than three years, using the 2017 Standards for the Accreditation of Medical Schools.

**International American University College of Medicine, Vieux Fort, St Lucia**

**Provisional Accreditation extended, 2018–2020**

An assessment visit was paid to the International American University (IAU) College of Medicine in St Lucia as well as to its clinical affiliates in Baltimore, USA March 4–9, 2018.

At its meeting held July 29–31, 2018, CAAM-HP considered and accepted the site visit of the ad hoc assessment team comprising:

- **Professor Christopher Stephens, MB BS, DCH, DRCOG, MA Ed, MBA, FRCGP, FHEA, FCMI, FAcadMed, DM(hc);** Emeritus Professor of Medical Education, Medical Education Development Unit, Faculty of Medicine, University of Southampton, UK (Team Chair)
- **Professor Minerva Thame, MB BS, DCH, DM (Paediatrics), PhD;** Deputy Dean, Graduate Studies, Faculty of Medical Sciences, The University of the West Indies, Mona, Jamaica (Team Secretary)
- **Dr Peter Bell, MD;** VP Global Medical Education and Executive Dean, Clinical Sciences, American University of Antigua College of Medicine
- **Dr Paula Lashley, MB BS, DCH, DM (Paediatrics), MRCPCH, FRCP (Edin);** Deputy Dean, Clinical Studies, Faculty of Medical Sciences, The University of the West Indies, Cave Hill Campus

The Authority acknowledged the work done by the School and decided to accord Provisional Accreditation for two years, 2018–2020. The Authority strongly recommended looked forward to receiving the annual progress report indicating the steps taken to address the issues raised in the site visit report.
Instituto Tecnológico de Santo Domingo (INTEC), Dominican Republic

Accreditation granted, 2018–2023

CAAM-HP sent an assessment team to the medical school of the Instituto Tecnológico de Santo Domingo and its clinical affiliates in the Dominican Republic over the period May 19–26, 2017. The team comprised:

- **Professor Bertha Garcia**, Vice Dean, Education, Schulich School of Medicine & Dentistry, University of Western Ontario, Canada (Team Chair)
- **Professor Roberto Mendoza**, Associate Professor of Paediatrics and Molecular Genetics, Faculty of Medicine, University of Toronto, Canada (Secretary)
- **Professor Ricardo Leon Borquez**, President, AMFEM, Mexico
- **Professor Juan Guzman**, Assistant Professor Department of Medicine, McMaster University, Canada

Having considered and accepted the report of the assessment team, the Authority decided to accord Accreditation, with conditions, for five years, 2018–2023. The conditions are evidence of the efforts being made to address the issues cited in the assessment report, to be detailed in annual progress reports to the Secretariat.

Texila American University, Demerara, Guyana

Not Accredited

A visit was paid to Texila American University and its clinical affiliate in Guyana, November 19–23, 2017. The site visit team comprised:

- **Sheik N. Hassan, MD, FCCP**; Retired Associate Professor of Medicine and Vice Dean of Medicine, Howard University, Washington DC, USA (Team Chair)
- **Damian H. Cohall, PhD**; Senior Lecturer in Pharmacology, Deputy Dean (Preclinical), Faculty of Medical Sciences, The University of the West Indies, Cave Hill Campus (Team Secretary)
- **Corrine Sin Quee, MB BS, FAAP**; Lecturer in Paediatrics and Haematologist/Oncologist, The University of the West Indies, School of Clinical Medicine and Research, The Bahamas

At its meeting held July 29–31, 2018 the Authority, having considered and accepted the site visit report, decided that it could not accredit the programme and recommended that the School reapply for accreditation in no less than three years, using the 2017 Standards for the Accreditation of Medical Schools.
**University of Guyana School of Dentistry, Georgetown, Guyana**

**Not Accredited**

CAAM-HP, at its meeting held July 29–31, 2018 considered and accepted the report of the site visit team, comprising:

- **Professor Ryle A. Bell, DDS, MS, FACD;** Professor Emeritus, Howard University, Washington, DC
- **Dr Victor Eastmond, GCM, BDS(Lon.), LDSRCS(Eng.); DSR (R); Cert Forensic Odontology** (Karolinska Ins.); Dentist, Barbados, West Indies
- **Dr William A. J. Smith, DDS, MSc, MBA, MA;** Senior Lecturer, Conservative Dentistry & Director (Ag), School of Dentistry, The University of the West Indies, Faculty of Medical Sciences, St Augustine

The Authority decided, upon consideration of the site visit report, that it could not accord accreditation at this time, citing its concern at the lack of autonomy of the School of Dentistry, which would affect its ability to operate effectively.

---

**Xavier University School of Medicine, Aruba**

**Accredited with conditions, 2018–2021**

A CAAM-HP assessment team visited the Xavier University School of Medicine in Aruba and clinical affiliates in New York over the period, May 20–25, 2018. The team comprised:

- **Professor J. Michael Branday, MB BS (UWI), FRCS (Ed), FACS, FRCP;** Director of Medical Education, Faculty of Medical Sciences, The University of the West Indies, Mona Campus, Jamaica (Team Chair)
- **Dr Ronald A. Aaron, MD (PVNMU) Director, School of Medicine, University of Guyana (Team Secretary)**
- **Dr Sandra Reid, MB BS, MPH, DM (Psych);** Deputy Dean (Clinical), Faculty of Medical Sciences, The University of the West Indies, St Augustine Campus
- **Dr Pamela Carter-Nolan, BS (Community Health Education), MPH, PhD;** Assistant Professor of Community & Family Medicine, Howard University College of Medicine, USA

Having considered the site visit team’s report at its July 29–31, 2018 meeting in Port-of-Spain, Trinidad, the Authority decided to accord accreditation, with conditions, for three years, 2018–2021. The Authority drew particular attention to two concerns – conflict of interest in the administration and lack of contingency plans to address financial risk – and looked forward to receiving evidence that those concerns were being addressed in the annual progress report, as failure to comply would result in redetermination of accreditation.