This report summarizes the activities of the Caribbean Accreditation Authority for Education in Medicine and other Health Professions (CAAM-HP) for the period August 2015 to July 2016 unless otherwise indicated. It is available to stakeholders and the public on the CAAM-HP website at www.caam-hp.org.

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MESSAGE FROM THE CHAIR

During the past year CAAM-HP has worked steadfastly to continue its mission of promoting the delivery of quality education programmes in medicine and other health professions. The Annual Report highlights the activities CAAM-HP has undertaken to meet its primary functions and responsibilities.

Through the review of educational standards and internal policies and procedures, CAAM-HP is ensuring that its standards remain relevant and that its accreditation system is effective and efficient. The development of new standards in nutrition and dietetics underscores the growing recognition of the value of accreditation and the critical role that CAAM-HP plays.

I take this opportunity to acknowledge the dedicated and efficient work of the Secretariat staff under the sound leadership of the Executive Director, Mrs Lorna Parkins and thank them for their service to the ongoing success of CAAM-HP.

My thanks to the members of the Authority and expert volunteers, your continued input has had a positive impact on the work of CAAM-HP.

In the coming year, we look forward to the active commitment of all our stakeholders in promoting our shared vision of maintaining standards of excellence.

Marlene Hamilton, Professor Emeritus
Chair, CAAM-HP
CAAM-HP had a full agenda of activities this year. During the reporting period CAAM-HP undertook six accreditation visits and the team reports were reviewed and decisions on accreditation taken during the Annual Business Meeting in July 2016.

In addition, we began work on a number of initiatives, including the review of medical education standards, the development of standards for nutrition and dietetics and the review of some CAAM-HP policies and procedures.

Interest in CAAM-HP accreditation continues to grow and we anticipate further interest as we approach 2023, the year in which the ECFMG’s policy becomes effective, that physicians applying for ECFMG Certification will be required to graduate from a medical school that has been appropriately accredited. I urge the regional governments to ensure that medical schools in their jurisdiction prepare themselves to undergo the CAAM-HP accreditation process in the coming years.

Next year brings a continuation of our work. With the support and experience of the members of the Authority, the professional expertise of our survey visitors and the commitment of our staff we will maintain our focus on promoting quality education programmes in medicine and other health professions.

Lorna M. Parkins
Executive Director, CAAM-HP
The Caribbean Accreditation Authority for Education in Medicine and other Health Professions (CAAM-HP) is the legally constituted body, established in 2003 under the aegis of the Caribbean Community (CARICOM), empowered to determine and prescribe standards and to accredit programmes of medical, and other health professions education on behalf of the contracting parties in CARICOM. CAAM-HP serves as the means of providing the assurance of quality that generates confidence in the principal stakeholders, students and the public.

The signatories to the Inter-Governmental Agreement Establishing CAAM-HP are listed at Appendix 1.

As the regional accreditation body, CAAM-HP is responsible for the accreditation of degree level programmes of education in medicine, dentistry, veterinary medicine, nursing and other health professions offered by schools located in the participating countries of CARICOM, ensuring that these programmes are recognised nationally and regionally to be of international standard.

The mission of CAAM-HP is undergirded by the principles of professionalism, integrity, accountability, transparency and collaboration.

CAAM-HP was formally launched in Jamaica in July 2004 and on July 21, 2006 an Act to give effect to the Agreement establishing the CAAM-HP headquarters in Jamaica was passed in the Senate.

Membership of CAAM-HP is multi-disciplinary with representatives from the universities in the region – senior faculty and students, the contracting parties, civil society, professional associations and external professionals with expertise and knowledge in the accreditation and administration of the education programmes. The CAAM-HP membership for 2015-2016 is at Appendix 2.

The Authority acknowledges with appreciation the important roles played by its members in furthering the work of CAAM-HP and extends sincere thanks to those members whose term of office has ended for their dedicated service.

The mission of CAAM-HP is undergirded by the principles of professionalism, integrity, accountability, transparency and collaboration.

Scope of CAAM-HP Responsibility

CAAM-HP accredits medical, dental, veterinary and degree nursing education and other health professions programmes of schools in CARICOM member states. Additionally, on request, CAAM-HP assesses education programmes, for the purpose of accreditation, of schools in Caribbean countries outside the CARICOM framework.

CAAM-HP also represents governments and schools with accredited programmes before extra-regional authorities on the status and quality of their education programmes, on request.

It must be noted, however, that CAAM-HP does not have responsibility for the registration of institutions to legally operate in countries. This is the function of the country’s accreditation or registration body. Equally, CAAM-HP does not register or license medical or other health professionals. This authority lies with the governments and their relevant Councils or Boards.

International Recognition

CAAM-HP has received formal recognition from the United Kingdom (UK) Government as the authority responsible for the accreditation of new and developing medical schools for the British
Overseas Territories located in the Caribbean.

In 2012, following a rigorous assessment of its standards and procedures, CAAM-HP received international recognition for a ten-year term from the World Federation for Medical Education (WFME). Recognition by WFME confers the understanding that CAAM-HP has been assessed and found to be credible in its policies and procedures to assure the quality of medical education in the programmes it accredits. CAAM-HP was the first accrediting body to go through the process.

In addition, its standards and processes used to accredit medical schools in Antigua & Barbuda, Jamaica and Grenada have been determined to be comparable to those used to accredit medical schools in the United States (US) by the National Committee on Foreign Medical Education and Accreditation (NCFMEA) of the US Department of Education.

These achievements are an indication that CAAM-HP has gained the confidence of regional and international stakeholders.
OBJECTIVES OF THE AUTHORITY

The objectives of the Authority are as follows:

(a) achieving and maintaining standards of excellence in programmes of education in medicine and other health professions;

(b) establishing an efficient system of regulation in relation to the standards and quality of such programmes of education;

(c) securing international recognition of the programmes of education in medicine and other health professions;

(d) maintaining the confidence of the peoples of the region in the quality of medical and other health professions training offered in the region.

In pursuance of these objectives the Authority will:

(i) determine and prescribe standards, criteria and systems for the accreditation of programmes of education in medicine and other health professions;

(ii) select suitable persons as assessors and appoint panels of assessors;

(iii) accredit, on the basis of the reports of the assessors, programmes of education in medicine and other health professions;

(iv) facilitate the development of an accreditation and quality assurance ethos in the participating countries;

(v) collaborate with professional bodies to develop training programmes designed to create a regional cadre of trained assessors;

(vi) establish rules, guidelines and procedures in relation to the accreditation of education programmes in medicine and other health professions;

(vii) approve arrangements and systems for accrediting programmes of education in medicine and other health professions;

(viii) withdraw or modify, as appropriate, accreditation granted to any programme;

(ix) establish and maintain relations with bodies outside the CARICOM region having functions in relation to accreditation and quality assurance;

(x) approve the budget of the Authority;

(xi) approve the financial and staff regulations;

(xii) appoint an auditor;

(xiii) determine the fees payable by institutions in connection with the accreditation of their programmes.

The CAAM-HP Secretariat provides advice on matters of accreditation policy and procedure and quality assurance in general, manages the accreditation cycle for programmes, coordinates evaluation visits, services meetings of the Authority and its committees, conducts research on accreditation and quality assurance and maintains contacts with related bodies to inform the work of the Authority.

The Secretariat staff (see Appendix 3) provides consultation to existing schools and to organisations considering the establishment of new schools. The types of services that are available include visits to institutions to meet with administrators and faculty members, meetings at the Secretariat office, and phone consultations. The goal is to assist administrators and faculty members in interpreting accreditation standards and to advise them on the accreditation process. The Secretariat staff also provides information to the public and various agencies about the accreditation process and the status of accreditation for reviewed programmes.
Through accreditation, the CAAM-HP provides assurance to students, graduates, the health professions, healthcare institutions and the public that undergraduate programmes leading to qualifications in medicine, dentistry, veterinary medicine and nursing and other health professions meet appropriate national and international standards for educational quality, and that the graduates have a sufficiently complete and valid educational experience.

The general aims of the accreditation process are:

- to certify that a medical education or other health professions programme meets the prescribed standards of structure, function and performance;
- to promote institutional self-evaluation and improvement;
- to assure society and the medical and other health professions that graduates of accredited schools meet the educational requirements for further training and the health care needs of the people of the Caribbean.

Accreditation standards and the general policies of the CAAM-HP are described in separate Standards for the Accreditation of Medical, Dental, or Veterinary Schools or Degree Nursing Programmes in CARICOM and other Caribbean countries, which are available on the CAAM-HP website at www.caam-hp.org.

A list of schools offering CAAM-HP accredited programmes can be obtained from the CAAM-HP Secretariat. The list is made available to the public through the CAAM-HP website along with the date of each programme’s next accreditation review. The list of assessed programmes, as of end of July 2016, together with their accreditation status is at Appendix 4.
The Annual Business Meeting of CAAM-HP was held in Kingston, Jamaica, July 27-29, 2016. The meeting was held to review the activities of the past year (August 2015 - July 2016), consider site visit reports and progress reports and make decisions with respect to the accreditation status of the programmes assessed and consider matters related to accreditation activities and the operations of the Authority.

Appeals Hearings

An Appeals Hearing was held to consider the case of the All-American Institute of Medical Sciences (AAIMS), Jamaica. AAIMS had appealed the decision to withdraw Initial Provisional Accreditation. The Authority decided that AAIMS did not present any compelling evidence to support the rescinding of the withdrawal of Initial Provisional Accreditation. The Authority, therefore, affirmed its decision of December 01, 2015.

An Appeals Hearing was also scheduled to consider the case of the International American University (IAU), St Lucia. IAU had appealed the decision not to accredit its programme, but decided to withdraw its appeal. The Authority also considered IAU’s proposal for CAAM-HP to consider a progress report from the university. In consideration of that proposal, the Authority noted that in keeping with its procedures, a progress report could not be accepted as that was not requested of IAU. Given the withdrawal of the appeal, the decision of July 25, 2015 not to accredit, therefore, was applied.

Revised CAAM-HP Policies and Procedures

The Secretariat undertook a review and revision of some policies and procedures, taking into account the Authority’s experience over the years, in order to ensure that operational activities remain efficient and effective. The documents under review were the Appeal Procedure for Actions affecting Accreditation Status, the States of Accreditation of CAAM-HP and the Procedures of the CAAM-HP. The Authority considered the revised documents and agreed that amended versions based on the feedback received should be circulated to members for further comment. In addition, an ad hoc committee will be established to review the revised states of accreditation and make recommendations.

Financial Matters

The issue of the receivables for the Contracting Parties remained a great concern. Overall, there was a compliance of only 16% with respect to their contributions. In an effort to encourage greater compliance, the Executive Director will write to the governments outlining the benefits of CAAM-HP and reiterating the importance of their annual contributions in supporting and furthering the work of the Authority. CAAM-HP also needs to become more financially independent of government contributions, and the Authority will consider ways of expanding and diversifying its revenue streams.
Through its accreditation activities, during the review period, CAAM-HP continued to pursue its mandate to assure and monitor the quality of medical, dental and veterinary education programmes in the region.

**Accreditation Visits**

During the reporting period CAAM-HP conducted six (6) accreditation visits as indicated below. Accreditation visits are conducted at the campus site and at clinical facilities, most of which are in the US for the off-shore medical schools. The Site Visit Reports were considered at the July 2016 meeting of the Authority and the accreditation decisions taken at the meeting are at Appendix 5. The work of the Authority could not be accomplished without the expertise and commitment of the survey team members who serve to ensure that CAAM-HP standards are met and maintained. The Authority remains grateful to them for their excellent and sustained service. Please see Appendix 6 for the list of team members for each visit.

- **Xavier University School of Medicine, Aruba**
  October 11-17, 2015

- **The University of the West Indies Faculty of Medical Sciences, Dentistry Programme, Mona Campus, Jamaica**
  November 3-6, 2015

- **Spartan Health Sciences University School of Medicine, St Lucia**
  November 14 -21, 2015

- **The University of the West Indies School of Veterinary Medicine, St Augustine Campus, Trinidad & Tobago**
  February 14-17, 2016

- **The University of the West Indies Schools of Medicine, Mona Campus, Jamaica; St Augustine Campus, Trinidad & Tobago; Cave Hill Campus, Barbados; Nassau, The Bahamas**
  April 2-12, 2016

- **Avalon University School of Medicine, Curacao**
  May 22-28, 2016
Medical students at UWI St Augustine

Preparing for the Exit Interview on the Xavier Visit

Touring the Veterinary facilities at UWI, St Augustine with Veterinary students
Monitoring Activities

Programmes are monitored during the accreditation period through the submission of annual progress reports. These reports indicate the progress being made to address the issues identified and flagged for action in previous accreditation reports and letters. In addition, on-going monitoring takes place through follow-up activities, including the review of complaints received with respect to accredited programmes. The following progress reports were considered and accepted at the Annual Business Meeting in July 2016:

- American University of Antigua College of Medicine, Antigua & Barbuda
- The University of the West Indies, School of Dentistry, St Augustine, Trinidad & Tobago
- Trinity School of Medicine, St Vincent
- Ross University School of Medicine, Dominica
- St George’s University School of Medicine, Grenada
- Saint James School of Medicine, Anguilla

Requests for Accreditation

The following schools contacted CAAM-HP for accreditation of their programmes:

- All Saints University School of Medicine, Dominica and St Vincent & the Grenadines
- American International Medical University, St Lucia
- Caribbean Medical University, Curacao
- Saint James School of Medicine, St Vincent & the Grenadines
- Technology Institute of Santo Domingo, Dominican Republic
- University of Health Sciences Antigua, Antigua & Barbuda

Consultancy/Accreditation Services

There was continued interest in CAAM-HP’s consultancy services, workshops and information and advice on accreditation procedures both in CARICOM member countries and in Caribbean countries outside of the CARICOM framework.

A request was received from the University of Health Sciences Antigua for a workshop to facilitate preparation for accreditation. To this end a workshop was held at the school, August 16-19, 2015. The school considered submitting both its medical and nursing programmes for accreditation.

Texila American University in Guyana, requested a workshop to discuss the accreditation standards and procedures. A date for the workshop will be confirmed for the upcoming year.

Development and Revision of Accreditation Standards

CAAM-HP develops and revises standards through a process of study and consultation. Accreditation standards are reviewed on a cyclical basis to ensure that they are aligned to international trends in the field.

Medical Education

CAAM-HP established an ad hoc committee to review and revise the accreditation standards for medicine and to consider the inclusion of quantitative standards. The revised standards were presented and discussed at the July 2016 Annual Business Meeting of the Authority.

The Committee members were:

- Professor Jim McKillop, Chair, Extra-regional representative
- Professor Anthony Weetman, CAAM-HP representative
- Dr Peter Bell, Medical school representative
- Professor Trevor McCartney, CAMC representative
• Professor Penny Hansen, CAAM-HP Site Visitor

• Mrs Lorna Parkins, Executive Director, CAAM-HP, ex officio member

The Committee agreed that it would continue to base the CAAM-HP standards on those of the LCME, given the importance of the NCFMEA assessments of comparability. With respect to quantitative standards, the Committee, in keeping with the international trend, agreed that it would be important to capture a small number of key, robust and verifiable statistics rather than data that would be hard to collect, difficult to verify and impossible to manage effectively. The decision was to use only objective quantitative standards such as examination pass rates, attrition, placement in postgraduate training.

Overall the Committee decided to:

• Add some new standards in keeping with the 2016 LCME standards

• Change the emphasis of some standards from “should” to “must”

• Amalgamate some standards where there was substantial overlap

• Recommend that standards related to internship and continuing professional education be eliminated

The issue of the inclusion of measures for student performance outcomes in the revised standards was discussed, given the NCFMEA suggestion that the Authority should base its accreditation decisions, in part, on the effective use of data in evaluating the performance of students after graduation from medical school. The Authority considered the inclusion of student performance outcome standards such as, acceptable numbers of graduates from the school passing a licensing examination and an acceptable percentage of all students graduated during the preceding year that obtained placement in an accredited US postgraduate medical training programme (residency) to determine whether to grant accreditation.

While acknowledging that such data would be useful, there was concern about including performance outcome data in the standards. Not all medical programmes in the region were designed to meet the needs of the US health sector and such data was not part of the LCME standards. This matter would be reviewed further.

There was general agreement in principle with the revised accreditation standards for medicine. The revised standards will be circulated to members for further comment and then circulated to all stakeholders for feedback. The revised standards will become effective in July 2018.

**Human Nutrition and Dietetics**

The development of accreditation standards for Human Nutrition and Dietetics programmes was being undertaken by a consultant, Dr Astrid Inniss, a Bahamian working in Washington DC. The St Augustine Campus of The University of the West Indies (UWI) had requested accreditation of its BSc programme in Human Nutrition and Dietetics (Didactic). The first draft of the standards will be ready for review early in October 2016.

**NCFMEA Matters**

**Applications to the NCFMEA for Comparability of Standards**

The National Committee on Foreign Medical Education and Accreditation (NCFMEA) reviews a country’s medical accreditation system for Doctor of Medicine programmes or the equivalent, to determine if it is comparable to the systems used to accredit such programmes in the United States. Under US law, accredited schools in a country that the NCFMEA finds comparable may apply to participate in the US Federal Direct Loan Program. If a medical school participates in the Direct Loan Program, US students attending the school may apply for Direct Loans to help cover educational expenses.

At the Fall 2015 meeting of the NCFMEA, the Executive Director presented updates for the Government of Antigua & Barbuda, noting
Caribbean Accreditation Authority for Education in Medicine and other Health Professions

the progress made in respect of visits to the clinical affiliates of the American University of Antigua. The remaining sites in New York State were scheduled to be visited during the week of September 5, 2016. The Government of Antigua & Barbuda was represented at the meeting by the Minister of Education, Science & Technology, the Hon. Mr Michael Browne. Antigua is scheduled for a redetermination review at the NCFMEA Fall meeting in September 2016.

The Executive Director provided updates on the adoption of the requirement that all clinical sites receive on-site visits during the period of accreditation, noting that all medical schools in the region had been so advised and notice of this new requirement was posted on the CAAM-HP website. The meeting was also informed of the developments with respect to the review of the standards for medicine.

The NCFMEA Spring 2016 meeting held in April considered the redetermination for the Government of Grenada. Grenada’s initial determination of comparability was specifically tied to the use of New York’s standards. However, the government of Grenada had passed legislation citing CAAM-HP as the accreditation body legally authorized to accredit medical programmes in Grenada. The Authority is pleased to note that in June, a letter from the US Secretary of Education conveyed the decision that CAAM-HP’s standards and processes used to accredit medical schools in Grenada were comparable to those used to accredit medical schools in the US.

Applications for initial determination were made on behalf of the governments of Barbados and St Vincent in the Grenadines in June 2016. The NCFMEA will consider these submissions in the Fall 2016 meeting. In addition, the meeting will consider updates with respect to Jamaica.

At its July 2016 meeting, the Authority noted the decision by a government to use a law firm in the US to prepare the documents for submission to the NCFMEA with some consultation with CAAM-HP. This was a matter of concern as it impinged on the autonomy and threatened the integrity of CAAM-HP. The focus of the NCFMEA exercise is on CAAM-HP’s accreditation processes and activities on behalf of applicant governments and CAAM-HP has not authorized any organisation to represent its interests or activities in any forum.

To protect its autonomy and integrity, the Authority will send a letter to all governments reminding them that the principle of CAAM-HP’s independence from participating governments was critical to its success and international recognition.

CAAM-HP’s standards and processes used to accredit medical schools in Grenada are comparable to those used to accredit medical schools in the US.

Administrative Fee for NCFMEA Applications

There has been an increase in the number of governments interested in applying to the NCFMEA for a comparability determination and the preparation of the documentation is a time consuming and rigorous process. In light of this, the Authority, at the July 2016 meeting, approved the introduction of an administrative fee of US$10,000 for preparation and submission of documentation and for representation at NCFMEA meetings effective August 1, 2016.
Visit of an NCFMEA Team to UWI, Mona

In July 2015 the Executive Director of the NCFMEA, Dr Jennifer Hong, wrote expressing interest in observing a site visit to learn more about CAAM-HP’s standards and processes. Arrangements were made for the NCFMEA team to participate in the site visit to the UWI School of Medicine at the Mona Campus, April 1-6, 2016. The team of Dr Hong, Dr Martin Crane, Chairman of the NCFMEA and Dr Deborah Powell a member of the committee attended all meetings and visited some teaching hospitals and community health facilities.

The NCFMEA team gave a positive feedback at the end of the visit and they shared this with other committee members at the April 2016 NCFMEA meeting.

NCFMEA Team members participating in the discussions

Dr Jennifer Hong and Dr Martin Crane with the Executive Director

Dr Deborah Powell with Prof Chris Cheeseman, Site Visitor
In keeping with CAAM-HP’s functions to provide advice on accreditation and quality assurance in general and to establish and maintain relations with bodies having functions in relation to accreditation and quality assurance, the Executive Director attended local meetings and workshops and participated in international conferences where she made presentations on the work of CAAM-HP.

The Executive Director participated in Quality Assurance sub-committee workshops sponsored by the Jamaica Tertiary Education Council (J-TEC) and attended meetings of the University Council of Jamaica (UCJ), as a Board Member, up to January 2016. On May 19, 2016, the Executive Director attended the Jamaica Dental Association meeting in Kingston where she spoke about accreditation matters and the accreditation of dental programmes.

The Chair and the Executive Director scheduled a meeting on April 25, 2016 with the new Minister of Education in Jamaica to apprise him of the role of CAAM-HP. The Honourable Minister was unavoidably absent but the meeting proceeded with the Permanent Secretary in the Ministry of Education.

The Authority maintains membership in the following organisations:

- **Council for Higher Education Accreditation (CHEA):**
  A US association for promoting academic quality through accreditation.

- **CHEA International Quality Group (CIQG):**
  A CHEA forum to address issues and challenges on quality assurance in an international setting.

- **International Network for Quality Assurance Agencies in Higher Education (INQAAHE):**
  A world-wide association of over 200 organisations active in the theory and practice of quality assurance in higher education.

### Conference Participation and Presentations

During the review period, the Executive Director attended the following international meetings:

  The International Quality Assurance Programme (IQAP) is an initiative of the Quality Assurance Agency (QAA), UK. The five-day professional development programme targets quality assurance professionals and agencies from non-UK institutions. The programme includes a range of internal and external speakers, group work, as well as visits to UK institutions which provide a platform for stimulating discussions about higher education quality practice and networking opportunities for delegates. The January 2016 IQAP programme had participants from Azerbaijan, Bahrain, China, Hong Kong, Jamaica, Mexico, Morocco, Portugal, Qatar and Sweden. The programme included visits to the London South Bank University and the London Metropolitan University, where participants were exposed to the systems and practices implemented in those institutions.

- **Annual Meeting of the Federation of State Medical Boards, San Diego, USA, April 26-30, 2016**
  The three-day meeting brings together experts in the field of medical licensure and discipline to discuss a wide range of issues. The theme of the 2016 meeting was: New Horizons in Medical Regulation: Successful Strategies for a Changing Health Care Environment. Topics included Physician Workforce Projections, Legal and Legislative Challenges of the Changing Medical Marijuana Landscape and Innovations in Medical and Graduate Medical Education.
• 20th Panamerican Conference of Medical Education in Latin America, Cancun, Mexico, June 14-18, 2016

The conference was hosted by the Panamerican Federation of Medical Schools Association in conjunction with the Mexican Association of Colleges and Schools of Medicine. The overall theme of the conference, Medical Education in the Americas and the sub-themes, including Educational Technology and Simulation, Excellence in Medical Education and Professionalism and Ethics, were planned with the intention of improving the teaching and learning of students.

The Executive Director hard at work and receiving her certificate at the IQAP workshop

The Executive Director participating in a session at the Panamerican Conference
Communications

CAAM-HP is committed to increasing public awareness of its services and the value of accreditation to stakeholder groups, through its website, newsletters, annual reports and other communication strategies.

The Secretariat reintroduced the CAAM-HP newsletter with the publication and distribution of the March 2016 issue. The newsletter provides updates on accreditation activities and recent developments and will be published biannually. The newsletter is available on the CAAM-HP website.

The directory of assessed programmes was maintained on the CAAM-HP website. The directory provides information to stakeholders and the general public on the accreditation status of programmes.

Countdown to 2023

In September 2010, the Educational Commission for Foreign Medical Graduates (ECFMG) announced that “effective in 2023, physicians applying for ECFMG Certification will be required to graduate from a medical school that has been appropriately accredited”. To read the full text of the announcement visit the ECFMG website www.ecfmg.org/accreditation.

CAAM-HP is the only WFME recognised accrediting agency for medical programmes in the Caribbean.

The World Federation for Medical Education (WFME) in collaboration with the Foundation for Advancement of International Medical Education and Research (FAIMER) developed a process for recognising the bodies which accredit medical programmes, the Programme for Recognition of Accrediting Agencies. Having been the first accrediting body to receive WFME recognition, CAAM-HP remains the only body to receive such recognition for the purpose of accrediting medical programmes in the Caribbean. To view the list of recognised accrediting agencies visit the WFME website www wfme.org/accreditation.

With the upcoming 2023 effective date, CARICOM member governments should ensure that medical schools operating in their jurisdiction prepare themselves to undergo the CAAM-HP accreditation process which normally takes 12-18 months.
CAAM-HP had a full year of activities promoting and implementing its accreditation processes and services. In the context of the changing global environment in accreditation, the Authority began work on revising, improving and enhancing its policies and procedures.

The Authority is cognizant of the challenges that exist, given the variability between the for-profit medical programmes in the region; the concerns about quality; and the number of schools which have not yet sought accreditation for their programmes from a recognised accrediting body such as CAAM-HP.

Even as the work of the Authority grows, the commitment to ensuring educational quality of programmes in medicine and other health professions, nevertheless, remains unchanged.

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"Your efforts were vital to the NCFMEA’s prompt determination on this matter, and we are very pleased with the outcome."

Honourable Anthony Boatswain,
Minister of Education, Grenada
SIGNATORIES TO THE INTER-GOVERNMENTAL AGREEMENT ESTABLISHING CAAM-HP AS OF END JULY 2016

<table>
<thead>
<tr>
<th>COUNTRY</th>
<th>SIGNATORY &amp; DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTIGUA &amp; BARBUDA</td>
<td>Hon. Lester B. Bird, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>THE BAHAMAS</td>
<td>Hon. Perry G. Christie, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>March 25, 2004, Basseterre, St Kitts &amp; Nevis</td>
</tr>
<tr>
<td>BARBADOS</td>
<td>Rt. Hon. Owen S. Arthur, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>December 15, 2005, Bridgetown, Barbados</td>
</tr>
<tr>
<td>BELIZE</td>
<td>Hon. Said Musa, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>DOMINICA</td>
<td>Hon. Roosevelt Skerrit, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>July 3, 2011, Frigate Bay, St Kitts &amp; Nevis</td>
</tr>
<tr>
<td>GRENADA</td>
<td>Dr. the Hon. Keith C. Mitchell, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>July 4, 2004, St George’s, Grenada</td>
</tr>
<tr>
<td>GUYANA</td>
<td>H.E. Mr Bharrat Jagdeo, President</td>
</tr>
<tr>
<td></td>
<td>January 16, 2007, Georgetown, Guyana</td>
</tr>
<tr>
<td>JAMAICA</td>
<td>Most Hon. Percival J. Patterson, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>ST KITTS &amp; NEVIS</td>
<td>The Hon. Dr. Denzil Douglas, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>February 10, 2006, Port-of-Spain, Trinidad &amp; Tobago</td>
</tr>
<tr>
<td>ST LUCIA</td>
<td>The Hon. Dr. Kenny Anthony, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>February 26, 2015, Nassau, The Bahamas</td>
</tr>
<tr>
<td>ST VINCENT &amp; THE GRENADINES</td>
<td>Signed the Accession to the Agreement establishing CAAM-HP</td>
</tr>
<tr>
<td></td>
<td>March 19, 2015, Kingstown, St Vincent &amp; the Grenadines</td>
</tr>
<tr>
<td>SURINAME</td>
<td>H. E. Mr Runaldo R. Venetiaan, President</td>
</tr>
<tr>
<td></td>
<td>November 13, 2003, Castries, St Lucia</td>
</tr>
<tr>
<td>TRINIDAD &amp; TOBAGO</td>
<td>Hon. Patrick Manning, Prime Minister</td>
</tr>
<tr>
<td></td>
<td>November 13, 2003, Castries, St Lucia</td>
</tr>
</tbody>
</table>
## MEMBERSHIP OF CAAM-HP

### 2015-2016

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Professor Marlene Hamilton</strong></td>
<td>Professor Emeritus, The University of the West Indies</td>
</tr>
<tr>
<td><strong>Professor Marios Loukas</strong></td>
<td>Dean of Basic Sciences, St Georges University School of Medicine, Grenada</td>
</tr>
<tr>
<td><strong>Professor Joseph Michael Branday</strong></td>
<td>Director of Medical Education, Faculty of Medical Sciences, The University of the West Indies, Mona Campus, Jamaica</td>
</tr>
<tr>
<td><strong>Dr Alison Dobbie</strong></td>
<td>Senior Associate Dean for Education, Ross University School of Medicine, Dominica</td>
</tr>
<tr>
<td><strong>Dr Mark Edwards</strong></td>
<td>Dental Surgeon, Jamaica</td>
</tr>
<tr>
<td><strong>Dr Reisha Rafeek</strong></td>
<td>Lecturer, School of Dentistry, The University of the West Indies, St Augustine Campus, Trinidad &amp; Tobago</td>
</tr>
<tr>
<td><strong>Dr Shameer Ali</strong></td>
<td>Director, School of Dentistry, University of Guyana, Guyana</td>
</tr>
<tr>
<td><strong>Dr Verrol Simmons</strong></td>
<td>Lecturer, School of Veterinary Medicine, The University of the West Indies St. Augustine Campus, Trinidad &amp; Tobago</td>
</tr>
<tr>
<td><strong>Professor Ryle Bell</strong></td>
<td>Professor Emeritus, College of Dentistry, Howard University, USA</td>
</tr>
<tr>
<td><strong>Professor Anthony Weetman</strong></td>
<td>Pro Vice Chancellor for Medicine, Dentistry &amp; Health, University of Sheffield, UK</td>
</tr>
<tr>
<td><strong>Dr Leonard Surage</strong></td>
<td>President, Caribbean Association of Medical Councils</td>
</tr>
<tr>
<td>Name</td>
<td>Affiliation</td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>Dr Kenneth George</td>
<td>Chief Medical Officer, Barbados</td>
</tr>
<tr>
<td>Dr David Johnson</td>
<td>Chief Medical Officer, Dominica</td>
</tr>
<tr>
<td>Dr George Mitchell</td>
<td>Chief Medical Officer, Grenada</td>
</tr>
<tr>
<td>Ms Keitisha Bynoe</td>
<td>University of Guyana, Guyana</td>
</tr>
<tr>
<td>Ms Kia Lewis</td>
<td>The University of the West Indies, Cave Hill Campus, Barbados</td>
</tr>
<tr>
<td>Ms Shabena Ramjohn</td>
<td>University of Guyana, Guyana</td>
</tr>
<tr>
<td>Ms Kayanna Senior</td>
<td>The University of the West Indies, Mona Campus, Jamaica</td>
</tr>
<tr>
<td>Ms Kalidia Millette</td>
<td>The University of the West Indies, St Augustine Campus, Trinidad &amp; Tobago</td>
</tr>
<tr>
<td>Mrs Lorna Parkins</td>
<td>Executive Director, CAAM-HP</td>
</tr>
</tbody>
</table>

CAAM-HP extends its appreciation to the following members who have completed their term of office for their commitment to the work of the Authority:

- Professor Marios Loukas
- Professor Ryle Bell
- Professor Anthony Weetman
- Dr Reisha Rafeek
- Dr Leonard Surage
- Ms Kayanna Senior
APPENDIX 3

CAAM-HP
SECRETARIAT STAFF

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs Lorna Parkins</td>
<td>Executive Director</td>
</tr>
<tr>
<td>Ms Simone Augier</td>
<td>Senior Programme Officer</td>
</tr>
<tr>
<td>Ms Natasha Parkins</td>
<td>Administrator/Researcher</td>
</tr>
<tr>
<td>Ms Sheikera Watson</td>
<td>Senior Administrative Assistant</td>
</tr>
<tr>
<td>Ms Krystal Waugh</td>
<td>Accounting Officer</td>
</tr>
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## ACCREDITATION STATUS OF ASSESSED PROGRAMMES
### AS OF END JULY 2016

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>ACCREDITATION STATUS</th>
<th>NEXT SURVEY VISIT</th>
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</thead>
<tbody>
<tr>
<td><strong>MEDICAL SCHOOLS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All American Institute of Medical Sciences, Black River, Jamaica</td>
<td>Initial Provisional Accreditation Withdrawn 2016</td>
<td></td>
</tr>
<tr>
<td>American University of Antigua College of Medicine, Antigua</td>
<td>Accredited with conditions for 3 years 2014-2017</td>
<td>2017</td>
</tr>
<tr>
<td>Avalon University School of Medicine, Curacao</td>
<td>Not accredited 2016</td>
<td></td>
</tr>
<tr>
<td>British International University, Montserrat</td>
<td>Accreditation Withdrawn 2009</td>
<td></td>
</tr>
<tr>
<td>Global University Schools of Medicine and Public Health, Turks &amp; Caicos Islands</td>
<td>Initial Provisional Accreditation Withdrawn 2015</td>
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</tr>
<tr>
<td>International American University College of Medicine, St Lucia</td>
<td>Not accredited 2015</td>
<td></td>
</tr>
<tr>
<td>Ross University School of Medicine, Dominica</td>
<td>Accredited with conditions for 4 years 2014-2018</td>
<td>2018</td>
</tr>
<tr>
<td>Saint James School of Medicine, Anguilla</td>
<td>Initial Provisional Accreditation Extended with Probation for 1 year 2016-2017</td>
<td>2017</td>
</tr>
<tr>
<td>Spartan Health Sciences University School of Medicine, St Lucia</td>
<td>Provisional Accreditation extended for 2 years 2016-2018</td>
<td>2018</td>
</tr>
<tr>
<td>St. George’s University School of Medicine, Grenada</td>
<td>Accredited with conditions for 4 years 2015-2019</td>
<td>2019</td>
</tr>
<tr>
<td>The University of the West Indies Schools of Medicine, Mona, Jamaica; St Augustine, Trinidad &amp; Tobago; Cave Hill, Barbados; Nassau, The Bahamas</td>
<td>Accredited with conditions for 2 years 2016-2018</td>
<td>2018</td>
</tr>
<tr>
<td>Trinity School of Medicine, St Vincent</td>
<td>Provisional Accreditation for 2 years 2015-2017</td>
<td>2017</td>
</tr>
<tr>
<td>University of Guyana School of Medicine, Guyana</td>
<td>Provisional Accreditation Withdrawn 2015</td>
<td>2016</td>
</tr>
<tr>
<td>University of Science, Arts and Technology, Montserrat</td>
<td>Not accredited 2012</td>
<td></td>
</tr>
<tr>
<td>Vanguard University School of Medicine, Montserrat</td>
<td>Initial Provisional Accreditation Withdrawn 2015</td>
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<tr>
<td>Windsor University School of Medicine, St Kitts</td>
<td>Not accredited 2014</td>
<td>2016</td>
</tr>
<tr>
<td>Xavier University School of Medicine, Aruba</td>
<td>Provisional Accreditation for 2 years 2016-2018</td>
<td>2018</td>
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## VETERINARY SCHOOLS

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>ACCREDITATION STATUS</th>
<th>NEXT SURVEY VISIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>The University of the West Indies School of Veterinary Medicine, St Augustine, Trinidad &amp; Tobago</td>
<td>Accredited with conditions for 4 years 2016-2020</td>
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</tr>
</tbody>
</table>

## DENTAL SCHOOLS

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>ACCREDITATION STATUS</th>
<th>NEXT SURVEY VISIT</th>
</tr>
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<tbody>
<tr>
<td>The University of the West Indies Dentistry Programme, Mona, Jamaica</td>
<td>Provisional Accreditation for 2 years 2016-2018</td>
<td>2018</td>
</tr>
<tr>
<td>The University of the West Indies School of Dentistry, St Augustine, Trinidad &amp; Tobago</td>
<td>Accreditation on Probation extended for 2 years, 2016-2018</td>
<td>2018</td>
</tr>
</tbody>
</table>
All American Institute of Medical Sciences, Jamaica
Initial Provisional Accreditation Withdrawn

July 2016 Update: Initial Provisional Accreditation Withdrawn

On July 27, 2016, CAAM-HP heard the appeal of the All American Institute of Medical Sciences (AAIMS) for the Authority to rescind its decision to withdraw Initial Provisional Accreditation. The Authority considered the events that led to the appeal and heard statements from representatives of AAIMS who attended the hearing.

The Authority decided that AAIMS did not present any compelling evidence to support the rescinding of the withdrawal of Initial Provisional Accreditation. The Authority therefore affirmed its decision of December 01, 2015. The Authority asked that all promotional material, electronic or otherwise, accurately reflect the institution’s current accreditation status.

December 2015 Determination: Pending

The All American Institute of Medical Sciences (AAIMS), despite having been warned that failure to submit the documents by the end of September 2015 could result in a withdrawal of initial provisional accreditation, did not meet that deadline. Consequently, the initial provisional accreditation was withdrawn as at December 1, 2015. AAIMS has since appealed the decision. The appeal will be heard at CAAM-HP’s next annual meeting scheduled for July 2016.

American University of Antigua College of Medicine, Antigua & Barbuda
Accredited with Conditions, 2014-2017

July 2016 Update

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the progress report of May 2016 in response to CAAM-HP’s letters of July 28, 2014 and July 25, 2015. The Authority noted the progress made on curriculum integration and drew attention to areas still to be addressed such as the oversight of the full programme by the curriculum committee, the development of an overall programmatic assessment review and strategy and measures taken to address the attrition rate. The Authority expects that these issues will be addressed in the documentation for the site visit in 2017.
Avalon University School of Medicine, Curacao
Not Accredited

July 2016 Determination: Not Accredited

This was the second full accreditation exercise for Avalon University School of Medicine. The visit took place May 22-28, 2016 and involved a visit to the main campus in Curacao and clinical affiliates in the US. The team members were:

1. Professor Anthony Weetman (Team Chair)
2. Professor Paula Wales (Team Secretary)
3. Professor Joseph Michael Branday

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the site visit report of the ad hoc site visit team.

Decision: The Authority noted that there was progress in some areas; however, the Authority decided that it was unable to accredit the programme because of the critical standards that were not met. The Authority observed that there was no marked improvement in curricular integration which relates in turn to the overarching concerns that there is no overall educational strategy and governance arrangements are weak. The Authority asked that all promotional material, electronic or otherwise, accurately reflect the institution's current accreditation status.

International American University College of Medicine, St Lucia
Not Accredited

July 2016 Update: Not Accredited

The CAAM-HP at its meeting held July 27-29, 2016 was advised that the International American University (IAU) had decided to withdraw its appeal of the Authority's decision of July 25, 2015 that it was unable to accredit the MD programme at that time and recommended that the school re-apply for accreditation within two (2) years in 2017.

Therefore, that decision of July 25, 2015 stands.

Ross University School of Medicine, Dominica
Accredited with Conditions, 2014-2018

July 2016 Update

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the progress report of May 2016 in response to CAAM-HP's letters of July 28, 2014 and July 25, 2015 as well as the report of the January 2014 site visit. The Authority noted the progress made to address the issues identified in its letter and the site visit report and looks forward to receiving the annual progress report for 2017.
Saint James School of Medicine, Anguilla  
Initial Provisional Accreditation extended with probation for one year, 2016-2017

July 2016 Update: Initial Provisional Accreditation extended with probation for one year, 2016-2017

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the progress report of June 2016 in response to CAAM-HP’s letter of July 25, 2015 as well as the report of the May 2015 site visit. The CAAM-HP noted the efforts made to address the issues highlighted in its letter and the site visit report. However, clarification is required as to whether Saint James School of Medicine is a single institution with two (2) campuses, in Anguilla and St Vincent and the Grenadines. The Authority decided to extend Initial Provisional Accreditation on Probation for one (1) year from 2016-2017. This decision is in respect of the Anguilla campus only. The Authority asked that all promotional material, electronic or otherwise, accurately reflect the institution’s current accreditation status.

Spartan Health Sciences University School of Medicine, St Lucia  
Provisional Accreditation extended, 2016-2018

July 2016 Determination: Provisional Accreditation extended, 2016-2018

This was the second full accreditation exercise for Spartan Health Sciences University School of Medicine. The visit took place November 14-21, 2015 and involved a visit to the main campus in St Lucia and clinical affiliates in the US. The site visit team members were:

1. Professor Jim McKillop (Team Chair)
2. Dr Damian Cohall (Team Secretary)
3. Dr Shamdeo Persaud
4. Dr Ian Sammy

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the site visit report of the ad hoc site visit team.

Decision: In the light of the issues cited in the report, the Authority decided to extend Provisional Accreditation for another two (2) years from 2016-2018. The Authority also noted several areas of partial and substantial non-compliance with accreditation standards. CAAM-HP looks forward to receiving the annual progress reports indicating efforts being made to address issues cited in the site visit report and in its letter. Failure to comply would result in a redetermination of accreditation status. The Authority asked that all promotional material, electronic or otherwise, accurately reflect the institution’s current accreditation status.

St George’s University School of Medicine, Grenada  
Accredited with Conditions, 2015-2019

July 2016 Update

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the progress report of May 2016 in response to CAAM-HP’s letter of July 25, 2015 as well as the report of the April 2015 site visit. The Authority noted the progress made to address the issues identified in its letter and the site visit report and looks forward to receiving the annual progress report for 2017 indicating efforts being made to address issues outstanding.
The University of the West Indies Schools of Medicine Mona Campus, Jamaica; St Augustine Campus, Trinidad & Tobago; Cave Hill Campus, Barbados; Nassau, The Bahamas

Accredited with Conditions, 2016-2018

**June 2016 Determination: Accredited with Conditions, 2016-2018**

The third full site visit to the School of Medicine at the University of the West Indies by the CAAM-HP took place from April 2-12, 2016. The members of the site visit team were:

1. Professor Samuel Leinster (Team Chair)
2. Professor Anne Garden (Team Secretary)
3. Professor Christopher Cheeseman
4. Professor Mary Coleman
5. Professor Penelope Hansen
6. Professor Christopher Stephens

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the site visit report of the ad hoc site visit team.

**Decision:** In the light of the issues cited in the report, the Authority accorded Accreditation with Conditions for two (2) years from 2016-2018. CAAM-HP looks forward to receiving the annual progress reports indicating efforts being made to address issues cited in the site visit reports of 2012 and 2016 and in its letter. Failure to comply would result in a redetermination of accreditation status.

**Trinity School of Medicine, St Vincent**

**Provisional Accreditation, 2015-2017**

**July 2016 Update**

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the progress report of May 2016 in response to CAAM-HP’s letter of July 25, 2015 as well as the report of the March 2015 site visit. The Authority noted the significant progress made to address the issues identified in its letter and the site visit report and looks forward to the site visit in 2017.

**Xavier University School of Medicine, Aruba**

**Provisional Accreditation extended, 2016-2018**

**July 2016 Determination: Provisional Accreditation extended, 2016-2018**

This was the second full accreditation exercise for Xavier University School of Medicine. The visit took place October 11-17, 2015 and involved a visit to the main campus in Aruba and clinical affiliates in the US. The site visit team members were:

1. Professor Christopher Stephens (Team Chair)
2. Professor Jonas Innies Addae (Team Secretary)
3. Professor Minerva Thame

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the site visit report of the ad hoc site visit team.
Decision: In the light of the issues cited in the report, the Authority decided to extend Provisional Accreditation for another two (2) years from 2016-2018. CAAM-HP looks forward to receiving the annual progress reports indicating efforts being made to address issues cited in the site visit report and in its letter. Failure to comply would result in a redetermination of accreditation status.

The University of the West Indies School of Veterinary Medicine, St Augustine Campus, Trinidad & Tobago
Accredited with Conditions, 2016-2020

July 2016 Determination: Accreditation with Conditions, 2016-2020

The second full site visit to the School of Veterinary Medicine at the University of the West Indies by the CAAM-HP took place February 14-17, 2016. The members of the site visit team were:

1. Professor Thomas James Anderson (Team Chair)
2. Professor Sheila Allen (Team Secretary)
3. Dr Paul Cadogan

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the site visit report of the ad hoc site visit team.

Decision: In the light of the issues flagged in the report, the Authority accorded Accreditation with Conditions for four (4) years from 2016-2020. CAAM-HP looks forward to receiving the annual progress reports indicating efforts being made to address issues cited in the site visit report and in its letter. Failure to comply would result in a redetermination of accreditation status.

The University of the West Indies Dentistry Programme, Mona Campus, Jamaica
Provisional Accreditation for 2 years, 2016-2018

July 2016 Determination: Provisional Accreditation for 2 years, 2016-2018

A full site visit was paid to the dental school at the University of the West Indies (UWI) Mona Campus, from November 3-6, 2015. The members of the site visit team were:

1. Professor Paul Major (Team Chair)
2. Professor Ryle A. Bell (Team Secretary)
3. Professor Anthony S. Blinkhorn

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the site visit report of the ad hoc site visit team.

Decision: In the light of the issues cited in the site visit report, the Authority accorded Provisional Accreditation for two (2) years from 2016-2018. CAAM-HP looks forward to receiving the annual progress reports indicating efforts being made to address issues cited in the site visit report and in its letter. Failure to comply would result in a redetermination of accreditation status.
JULY 2016 UPDATE: ACCREDITATION ON PROBATION EXTENDED, 2016-2018

The CAAM-HP at its meeting held July 27-29, 2016 considered and accepted the progress reports of December 2015 and May 2016 in response to CAAM-HP’s letter of July 25, 2015 as well as the report of the October 2014 site visit. The Authority noted efforts to address some issues identified in its July 25, 2015 letter. However, significant concerns remain.

The Authority decided to extend Accreditation on Probation for two (2) years from 2016-2018 at the end of which there will be a full accreditation visit. In the interim, the Authority looks forward to receiving the annual progress report in 2017.
APPENDIX 6

VISITING TEAMS
2015-2016

Xavier University School of Medicine, Aruba
October 11-17, 2015

**Team Chair**: Professor Christopher Stephens, MB BS (Guys), MBA, MEd (OU), FRCGP, FHEA, FCMI FAcadMED; Emeritus Professor of Medical Education, Faculty of Medicine, University of Southampton, UK

**Team Secretary**: Professor Jonas Innies Addae, MB ChB (Legon), PhD (London), MBA (Henley); Professor of Human Physiology, Former Head of Preclinical Sciences Department and former Deputy Dean, Faculty of Medical Sciences, The University of the West Indies, St Augustine Campus, Trinidad & Tobago

**Team Member**: Professor Minerva Thame, MB BS, DM Paediatrics, PhD (UWI); Professor of Perinatal and Paediatric Medicine, Head of the Department of Child and Adolescent Health and Deputy Dean for Graduate Studies, Faculty of Medical Sciences, The University of the West Indies, Mona Campus, Jamaica

The University of the West Indies Faculty of Medical Sciences, Dentistry Programme, Mona Campus, Jamaica
November 3-6, 2015

**Team Chair**: Professor Paul Major, DDS, MSc (Alberta), FRCD(C); Professor and Chair, School of Dentistry, Associate Dean, Faculty of Medicine and Dentistry, University of Alberta, Canada

**Team Secretary**: Professor Ryle A. Bell, DDS, MS, FACD; Professor Emeritus, Retired Associate Dean for Clinical Affairs, Howard University College of Dentistry, Washington DC, USA

**Team Member**: Professor Anthony S. Blinkhorn, BDS, MSc, PhD, FDS, RCS, FFPH (UK), FIHPE (UK); NSW Chair of Population Oral Health, Faculty of Dentistry, University of Sydney, Australia

Spartan Health Sciences University School of Medicine, St Lucia
November 14-21, 2015

**Team Chair**: Professor Jim McKillop, BSc, MB ChB, PhD (Glasgow), FRCP (Ed, Glasg, Lond) FRCR, FMedSci, FAcadMED; Emeritus Muirhead Professor of Medicine, University of Glasgow, Scotland, UK

**Team Secretary**: Dr Damian Cohall, BSc, PhD (UWI), Senior Lecturer in Pharmacology, Faculty of Medical Sciences, The University of the West Indies, Cave Hill Campus, Barbados

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The University of the West Indies School of Veterinary Medicine, St Augustine Campus, Trinidad & Tobago  
February 14-17, 2016

**Team Chair:** Professor Thomas James Anderson, BVM&S (Edin), MVM, PhD (Glasgow), MRCVS, FHEA; Associate Head of School (Learning and Teaching), Professor of Veterinary Neurology and Neurosurgery, School of Veterinary Medicine, College of Medical, Veterinary and Life Sciences, University of Glasgow, Scotland, UK

**Team Secretary:** Professor Sheila W. Allen, DVM (Cornell), MS, (Georgia); Dean, College of Veterinary Medicine, University of Georgia, USA

**Team Member:** Dr Paul Cadogan, DVM (Guelph); Private Clinical Practice, Veterinary Medical Services, Denbigh, Clarendon, Jamaica

The University of the West Indies Schools of Medicine, Mona Campus, Jamaica; St Augustine Campus, Trinidad & Tobago; Cave Hill Campus, Barbados; Nassau, The Bahamas  
April 2-12, 2016

**Team Chair:** Professor Anthony Weetman, MD, DSc, FRCP, FRCP (Ed), FAcadMEd; Professor of Medicine, Faculty of Medicine, Dentistry and Health, University of Sheffield, UK

**Team Secretary:** Professor Paula Wales, BA, MEd, EdD (Auburn); Professor of Behavioral Sciences and Senior Associate Dean for Academic and Student Affairs, Ross University School of Medicine, Dominica

**Team Member:** Professor Joseph Michael Branday, MB BS, MSc (UWI), FRCS, FRCGP; Director of Medical Education, The University of the West Indies, Mona Campus, Jamaica

Avalon University School of Medicine, Curacao  
May 22-28, 2016

**Team Chair:** Professor Samuel Leinster, BSc MD FRCS (Ed & Eng) SFHEA, FAcadMEd; Emeritus Professor of Medical Education, Former Dean, Norwich Medical School, University of East Anglia, UK

**Team Secretary:** Professor Anne S. Garden, MB ChB (Aberdeen), FRCOG, FAcadMEd, FHEA; Emeritus Professor of Medical Education, Former Head, Lancaster Medical School, Lancaster University, UK

**Team Member:** Professor Christopher Cheeseman, BSc, PhD (Sheffield); Professor of Physiology, and Principal, Gold College, University of Alberta, Canada

**Team Member:** Professor Mary Coleman, MD, PhD (Ohio State); Professor and Chair, Department of Family Medicine, Louisiana State University School of Medicine, USA; Former Dean, Ross University School of Medicine, Dominica

**Team Member:** Professor Penelope Hansen, BSc, MSc (Akron), PhD (Memorial), FAPS; Emeritus Professor of Physiology, Faculty of Medicine, Memorial University of Newfoundland, Canada

**Team Member:** Professor Christopher Stephens, MB BS (Guys), MBA, MEd (OU), FRCGP, FHEA, FCMII FAcadMEd; Emeritus Professor of Medical Education, Faculty of Medicine, University of Southampton, UK